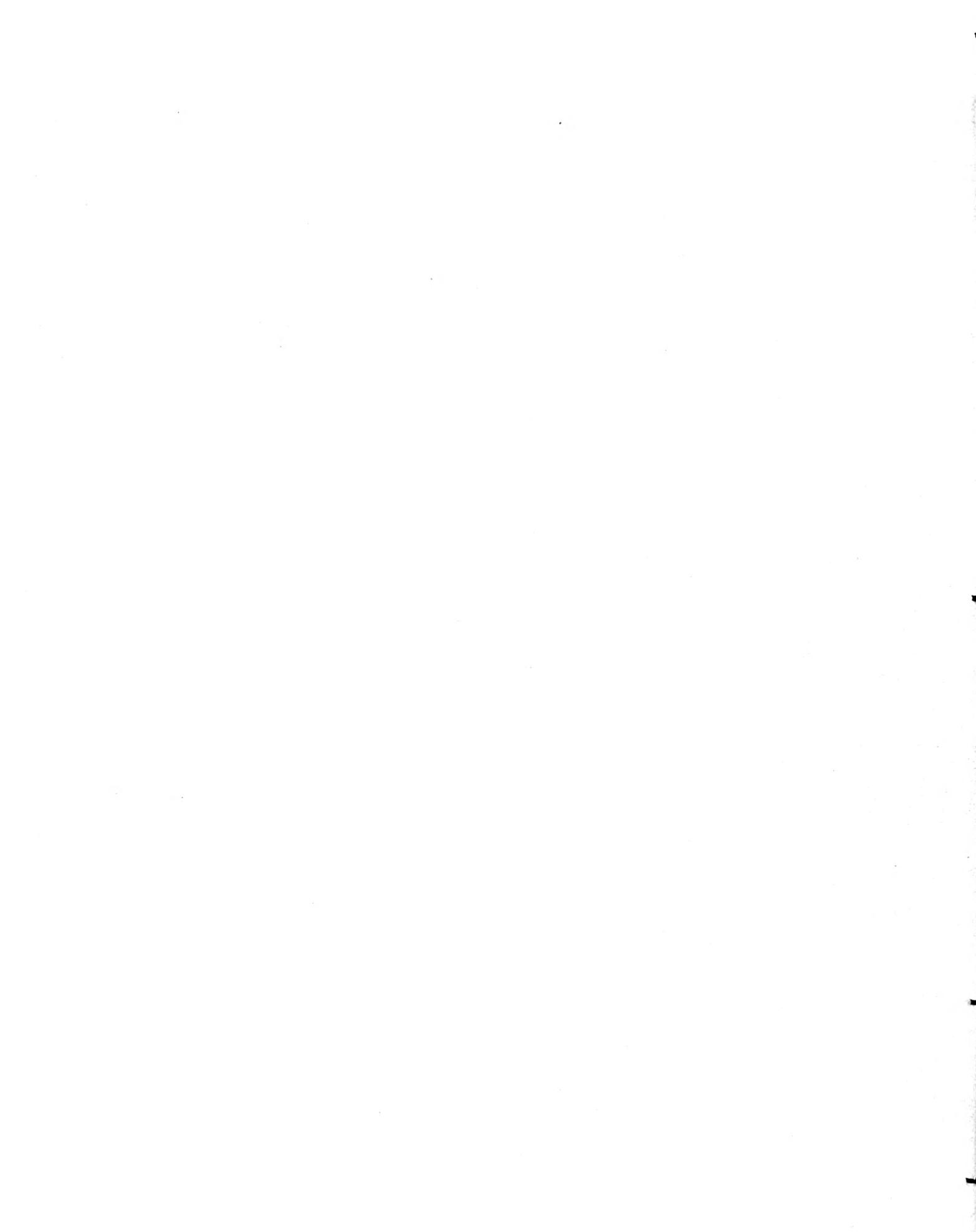


STUDY  
HANDBOOK



# HANDBOOK

'74-'75 Student

University of Maryland      College Park Campus

## INTRODUCTION

The '74-'75 Student Handbook has been written by the Office of Student Development for new students at the College Park Campus. It is especially designed to give you enough information to make your first few weeks at the University a little easier.

The handbook does not give you all of the answers. This would be almost impossible since conditions change so quickly on-Campus. What we have tried to do is make it a little easier for you to find what you're looking for.

If you find that the handbook doesn't answer a particular question, two other sources might be of help to you. The first is the Student Union Information Center, 454-2801, especially good when you want to know what's going on. The other is the Help Center, 454-HELP, which is helpful with problems you may be having with the University.

If you find there is some information omitted from the Student Handbook, let us know. We'll try to include it next year. Send all corrections and new entries to: New Student Handbook, c/o Vice Chancellor for Student Affairs, 2106 North Administration Building.

In conclusion, it is necessary to add acknowledgements to Ms. Roz Hiebert, Lance Anderson and the College Park Publications Office without whose help and cooperation this handbook could not be produced.

Joe Karpinski  
Editor

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# SETTLING IN

There's no way to generalize about your first few weeks on Campus. Your experience will depend a great deal on who you are, where you're from, why you're here, and an endless list of other variables which will all go into determining what your first experiences will be like.

Of all the variables, the one that will probably have the greatest effect on what you're likely to experience will be where you live. Or rather, whether you live on-Campus or commute. This is not the first time you've heard this distinction, nor will it be the last. To set any uneasy minds at rest, one is no better than the other. Each has its own advantages and disadvantages; they're just different.

## COMMUTING

Nothing is more synonymous with commuting than the car and parking lots. While an ever-increasing number of commuters are turning to alternatives or sharing means of transportation, for many, commuting means driving daily to school, looking for parking space, and then driving home.

No matter how you look at it, commuting can be quite an adventure. College Park has more registered automobiles than any other university in the country. So many, in fact, that there are about two and one-half cars for every student parking space on Campus. The impact of this can only be appreciated the first week of classes when everyone is on-Campus, all at the same time. Things will settle down after the first week, after class schedules are finalized, books are purchased, and car pools are formed. During that first week, however, it may seem like everybody's cruising Lot #1, looking for the same parking space you are.

## PARKING

During that crowded, hectic first week, plan on coming to school at least an hour before your first class. It'll take you about that long to park. If you find your lot full, drive to one of the specially marked "Overflow" parking areas bordering the Campus. You will see a lot of illegal parking and the police are very understanding during this time, but you stand the risk of a ticket should you park illegally. Meter violations are strictly enforced, and cars parked in fire lanes or roadways are towed.

After the first week, all Campus parking regulations are enforced, so it's wise to keep a few rules in mind. Park only in your assigned lot. From 5:00 p.m. to 8:00 a.m. and on weekends you can park in any parking lot which is not "Restricted At All Times." If the lot is restricted, it will say so on the lot sign. If you do get a parking ticket, do one of two things: pay it promptly, or appeal it. Tickets you ignore are added to your bill along with the late fee and must be paid before you register again. The appeal procedure is outlined on page 13 of this booklet. It's pretty simple and in many cases well worth your while.

## ALTERNATIVE TRANSPORTATION

The best way to beat the parking hassles is not to drive or at least drive as little as you can. The Office of Commuter Affairs offers a free computerized car pool service throughout the year. In addition to matching you up with other commuters from around the area, they can give you a special more convenient place to park.

Bicycles are another popular way of getting around. There are no car pools for this near or on-Campus, so you'd best pedal with your eyes and eyes open. It's wise to take those roads with large shoulder shoulders. Reflectors, lights at night, and a horn or bell are a must for street riding. Keep your brakes in good condition, as you may well find yourself in need of some emergency stopping.

On-Campus, an important accessory item is a strong

lock and chain. So that both wheels and the chassis can be securely locked, bikes with a quick release front wheel are best. Bikes without the quick release front wheels should be locked by the rear wheel with the locking chain going through your crank chain. It takes less than a minute to remove the chassis from the front wheel, and more than one campus cyclist has returned to find nothing more than a front wheel chained to the bike rack.

## LIVING AT HOME

Commuting to Campus will not be the only adjustment necessary in coming to college. Most new commuters will live at home while attending school, and this will require some cooperation between both students and their families. In appearances, the fact that you're going to college will not differ greatly from high school. You will leave in the morning and return in the afternoon. Therefore, the expectations your family may have of your cooperation around the house will probably not change. It is understandable that they will expect you to continue your responsibilities around the house, be at meals on time, and so on.

The problem is that college will not be the same as high school. The amount of time you must spend studying will increase, and the type of studying you do will change as well. For instance, you can expect more research oriented assignments which will require after-class time on Campus, and, of course, labs will be impossible to duplicate at home. A way to avoid difficulties at home is to sit down with your family and determine what they will continue to expect from you, and point out the added time demands you'll be under. Of course, you won't know how things will work until you have had a chance to go through your class schedule for a week or two. Naturally, you'll be playing things by ear, but if everyone expects it and you've planned for it ahead of time, conflicts are less likely to develop.

Should you have a problem arranging a suitable compromise between home and school, you might try the Parent Consultation service of the Counseling Center. The service is free, and the counselors have had experience at working through these problems before. As with all Counseling Center services, there's no obligation, and if after talking to a counselor you decide you don't need their help, you've lost nothing.

## LIVING AWAY FROM HOME

### Finding a Place

For most commuters living away from home the greatest obstacle to a comfortable transition to college comes not during school but before the first fall class begins. For most, finding a place to live is the greatest single problem to be faced.

Although there are thousands of rental units in the area, the high mobility of the Washington population tends to make finding suitable off-Campus living accommodations difficult and expensive. Also, because they're often seen as less dependable than other tenants, many landlords will not rent to college students.

### Looking

With some effort you should be able to find a place to live, but you can expect to spend more than one day looking. Having a car is essential. Public transportation, while good enough to get you to and from school, is not good enough to do all the traveling you'll need to do while you're searching for housing. Also, if you can, bring your parents. A landlord is more likely to make an exception for your parents, and if you're under twenty-one without an independent income, they'll have to co-sign the lease anyway.

The best place to start is the Off-Campus Housing Office, 1211 Student Union Building, 454-3645. They maintain lists of apartment, house and room rentals available in the area. The vacancies listed are only those sent to the office, so don't assume that what's listed in their files is all that's available. Most listings are within a ten-mile radius of the University, but few are within walking distance, so be sure to consider transportation when choosing a place to live.

Since housing is usually posted for immediate occupancy, visit the office no later than three to four weeks before you want to move in. Vacancies frequently change, so if you don't find something at first, keep going back. Because the turnover is so great, the office does not print hand-out listings. Therefore, a personal visit to the office will accomplish far more than phoning or corresponding by mail.

## Best Time to Look

The best time to look for housing is in June and July. This is a time when many students have vacated their housing for the summer and when demand is the lowest. If you look during these months, you should be prepared to pay rent several months before school begins, as it is doubtful a place will be held for you until the fall. If you decide to wait, keep in mind that demand grows as the fall approaches, so start looking as early as you can.

Having your own transportation as a student will make your search a little easier. The farther away from Campus you can get, the more housing there will be available. Lanham, Laurel, and Bowie are all areas outside the standard commuting radius to Campus which may yield housing should you have no luck in the immediate area.

## What You're Likely to Find

Apartment rental will depend on the number of bedrooms, facilities, location, etc. The best way to cut costs is to rent a two or three bedroom apartment and get roommates. This will usually put the per person rent at about \$75.00 a month, which is the average. To insure that everyone has a share of the responsibility for the apartment, all roommates should have their names on the lease.

If you're determined to live within walking distance to Campus, you're more likely to find yourself in a room rather than an apartment. Probably the least appealing of all types of student housing, private rooms tend to be inconvenient and restrictive. While you may find your landlord friendlier than in an apartment because you're likely to be living in a private home, you may have to adjust your life style to the people with whom you live.

Kitchen privileges are the most important concern when considering a room. You'll go broke if you eat out every night. Other things to look for are: private entrance, must you be in by a particular time, restrictions on visitors, use of the telephone, etc.

## Best Value

Houses continue to be the best housing value in the area. Rents for houses are comparable to apartment rates, but because they are usually larger and more people can live comfortably in a house, the per person rent is cheaper. Attractive because of the absence of the many restrictions and hassles found in apartments, houses free you from worries over noise, neighbors, space, privacy, and are more convenient for keeping pets. However, the number of available houses is limited. Students often pass their houses on to friends when they move, so it's sometimes difficult to get a house unless you know someone. The Takoma Park area has the highest concentration of students renting houses. Other likely places to look are the old residential areas of Riverdale, Bowie and Berwyn.

Regardless of whether it's a house or an apartment, most student residences are furnished in a style reminiscent of "early poverty" laced at times with inspired genius. Used furniture is the order of the day, with the best purchases made from other students. Worth a try are the area thrift and junk shops, such as Goodwill and the Salvation Army.

Much of your furniture can be made yourself. Bookcases, desks and tables are all easily constructed from Cinder block and plywood, which is not only cheaper but more convertible as well. Building supply stores will have all the necessary raw materials, but you can save money by purchasing what you need from a wrecking company; several are listed in the yellow pages.

## LIVING ON-CAMPUS

Like the commuter, the student living on Campus can expect diversity in accommodations as well. Offering three very different types of living areas, the residence hall system has modern high rises, small home-like residences, and contemporary modular apartments. Each offers an identity and lifestyle uniquely its own.

New students cannot select where they would like to live on-Campus. All room assignments for new students are made at random, but once in the residence halls it's relatively easy to change halls. So, if you find residence hall life not to your liking, consider other types of dorms. While you may not be able to find what you're looking for in one, another may be just to your liking.

## Hill Area

The oldest and most typically "Maryland" of the dormitories is the "Hill Area." Situated on the main part of Campus, these are the most convenient of Maryland's housing units, with some students claiming they can make it from bed to class in five minutes. Since they are the oldest, their rooms tend to be smaller than in other residence areas, with some of the facilities suffering from the wear of years as well.

Housing usually about 100 people, their small size gives these dorms a definite home-like atmosphere. With this close personal atmosphere, in a short period of time you can get to know everyone, because these dorms breed an esprit-de-corp that's difficult to duplicate anywhere else on-Campus. On the "Hill" most social activities are organized by individual dorms, with a few warm weather outdoor concerts sponsored by the Hill Area Council in the spring.

## Complexes

The complex dorms are the high rises along the north edge of Campus. With 500 students in each dorm, the comradeship found on the Hill is difficult to achieve on a dorm-wide scale. Most friendships will be developed on the floor or section in which you live.

In the center of each complex is a dining hall which serves not only food but also as a community center. Serving as the hub for most activities in the complex, parties, films, crafts, programs, etc., are held there, providing one of the most comprehensive social programs on-Campus. Some even have included self-service facilities, such as dark rooms and bike repair shops.

More modern than the Hill dorms, the rooms are larger with better overall facilities. Small kitchens with top burners and a refrigerator are on every floor, but there is only one oven for the entire dorm. Vending and washing machines are located in the basements, but change is always at a premium, so keep some on hand.

## Mods

Across Route 1, behind the Horseshoe is the newest addition to the University's residence hall system. More like apartments than dorm rooms, the Modular Units are fully carpeted, self-contained living units of four or six students. Each Mod comes with a completely equipped kitchen, including oven and living room furniture that's as fun to play with as it is comfortable to sit in.

Unlike the "Hill" or the "Complexes," where students develop friendships around their building or floor partners, students here build relationships with roommates and the occupants of other mods. Social life centers around privately planned activities rather than the dorm or complex programs in the other areas.

As a new student, there is almost no chance that you will be assigned to a mod. Understandably, there's a waiting list with vacancies filled on a first come—first serve basis. While the list is long, it moves surprisingly fast, so it should take no more than a semester or two to move in.

## Greek Housing

If you pledge a fraternity or sorority, you may sometimes get special permission to move from your dorm into a house. To arrange this, work through your RA and the Director.



Greek Affairs, 1211 Student Union. Although houses differ as you can see during rush, they easily offer more in the way of physical accommodations than the dorms. Most impressive, though, is the cooking. Most houses have their own cook, and because the meals are prepared in smaller quantities there is little chance you'll find yourself sneaking back to the dining hall.

Most attractive are the sorority houses; some might even call them plush. The living and dining room areas are tastefully decorated with esthetic appointments not to be found in any other on-Campus housing facility. Rooms are usually doubles and are furnished by the house, but often personal furniture can be substituted. Storage space, not to be found in dorms, is also available. Prices vary from house to house, but will probably be more than resident life housing.

Fraternities are a little more like dorms. Furnishings are better than in the dorms, but as can be expected, they suffer from wear. Houses offer the same good food as sororities, as well as extras like fireplaces and dens.

Unique to the fraternity houses is the room arrangements some houses have adopted. While some houses have traditional living arrangements, with student rooms housing both beds and study areas, other houses have adopted a "dormer" system where all the beds are in one or two large rooms with other rooms serving as study dens. This kind of situation demonstrates a versatility the Greek houses have, because of their smaller size.

## Co-Ed Dorms

There are also co-ed facilities, as well as dorms for men or women only. In co-ed dorms men and women live in the same building, either in different wings or on different floors. Many students like these arrangements because they provide a more relaxed atmosphere for meeting people.

Freshmen can select a co-ed dorm by checking the appropriate box on the application. Available spaces are given to those who get their housing application in first. Students under twenty-one must also get a parent's signature.

## Hours

Both co-ed and men's or women's dorms are available with limited or unlimited visitation hours. In limited dorms, guests of the opposite sex can visit from 8:00 a.m. to midnight, Sunday through Thursday, and from 8:00 a.m. to 1:30 a.m. on Friday and Saturday. In unlimited dorms, guests can visit rooms 24 hours a day, provided the residents of each dorm so elect by a three fifths vote.

## Storage

The only storage available to you is your room. Closet space, while adequate for most wardrobes, does not leave much for suit cases, boxes or rock collections. Possessions should be brought in disposable containers or something that can be returned home. If that's impossible, select containers that can be stored inside each other when empty, as some suitcases can, or double as furniture. Foot lockers, for instance, make great tables.

## Furnishings

All dorm rooms come with a desk, chair, mirror, bed, and dresser for each student. Mods also have living and dining room furnishings. Except for the mods, most dorm rooms do not have room for much else. It's advisable not to bring additional furniture until you see the size of your room.

A desk is essential, and as floors are tile in both the "Hill" dorms and the dorms, a rug is a good addition, but again you should consider the size of your floor. Although windows do have that extra touch of home, get curtains.

## Problems

In all dorms, the housing staff called Resident Assistants. RA's are probably your most valuable, often untapped, resource you will have as a dorm student. They've been around

awhile, so they're in touch with most of what's happening on Campus. They can help you with registration, classes and personal problems as well; if they can't help you, they know who can.

RA's know a lot of people. Their rooms are often meeting places for a variety of people. Since they work for the University, they have experience with the bureaucracy and are expert at cutting red tape. Use them.

## Rules

Students in residence halls are subject to all University rules and regulations as well as Resident Life policies. These can be found in your hall staff member's office. Important regulations are noted in the contract handbook that you receive when you apply for housing. In case you still have questions—here are some you should know:

- No waterbeds
- No pets (even small ones)
- No hot plates

Of course, laws regulating the possession of alcoholic beverages or drugs are the same as the laws of the State of Maryland.

## Cooking

Cooking is allowed in the dorms with specially-equipped kitchens. You may find things a little too cramped for regular use considering most kitchens are smaller than home and may serve 40 to 100 people. Hot plates are not permitted in your room because of inadequate wiring, but small refrigerators, which can be rented through the Resident Life Office, are allowed.

## Changing Dorms

You cannot make any room or dorm changes during the first three weeks of classes. After that period, working through your RA, you can make changes if you have sufficient reason. It is difficult to make changes during the fall semester because all rooms are occupied. Usually to make a room change at this time you must not only get approval, but must also find someone else to switch with you. Good Luck!

Room changes are easiest made at the end of the semester when people are moving out. Again, work through the RA of your dorm. It's especially important to get to know the RA of the dorm you want to move to because that's who makes mid-year room assignments and fills vacancies.

## Linen

An optional linen service is offered through the Resident Life Office by the Gordon-Davis Linen Service. There are several plans to choose from. You should have received information about the service with your Resident Life information. If not, write:

Gordon Davis Linen Service  
1620 N. 11th Street  
Philadelphia, Pa. 19122

# PLAY

All work and no play is enough to make anyone dull. So, when you start climbing the walls, here are some suggestions for spending your leisure hours.

## ART GALLERIES

### On-Campus

There are two galleries on Campus. One is located in the Fine Arts Building and usually features the work of prominent artists and faculty. The other is the Punk Gallery, located in the FF temporary building. Punk exhibits student work exclusively, and while the surroundings aren't very plush, the atmosphere is definitely friendly. It's not unusual to be offered a little wine or something to eat as you tour the exhibits.



## Off-Campus

In Washington there are a number of art galleries. The largest and best-known is the National Gallery of Art, Constitution Avenue at 6th Street, N.W., which offers a variety of exhibits from works of the great masters to contemporary classics such as Dali's "Last Supper." Be sure to see the four works by Thomas Cole; that one exhibit is worth the trip into D.C. by itself.

For sculpture, the Smithsonian collection is housed in the Hirshhorn Museum and Sculpture Garden, Independence and 8th Street, S.W. When the museum opens in October, the inaugural exhibit will include over 950 works, primarily from the mid-19th Century to the present. Another Smithsonian gallery is the Freer Gallery of Art, 12th Street and Jefferson Drive, S.W. Here the emphasis is on ancient Oriental art, primarily from Japan and China. In addition, the Freer has an American collection which includes the largest collection of Whistlers in the world.

Want more? If you'd like to get away from timeless classics, the ancient or the traditional, go to the Corcoran, 17th Street and New York Avenue, N.W. The specialty of the house is modern. But don't go on the weekends. There's an admission charge. But on Tuesday and Wednesday it's free. Then, to see where the inspiration for much of the modern art came from go to the Gallery of African Art, 316 A Street, N.E. The museum is housed in the home of Frederick Douglass, which makes a trip there one of historical as well as artistic interest.

Two final suggestions are the Renwick, 17th Street & Pennsylvania Avenue, N.W. which has a changing exhibit schedule, and the National Collection of Fine Arts and Portrait Galleries, 8th & G Streets, N.W., which specializes in Americana.

Exhibit times at these galleries change with the season, and all have special exhibits. To keep track of these each gallery publishes a free monthly calendar. Send a post card to each one with your name and address, and you're assured mail for the whole year. If you can't pull enough stamps together, call Dial-a-Museum (737-8811) which will tell you what's going on in the five Smithsonian galleries.

## BEACHES

If sand and sunshine are your thing, visit the beaches. Ocean City on the Atlantic coastline in Maryland, is about a three-hour trip. Wildwood, New Jersey, and Rehobeth Beach, Delaware are a little farther away, but about the same driving time. These aren't as crowded as Ocean City and cater more to a college crowd than their Maryland counterpart. Virginia Beach is about a four-hour trip to the south.

## BIKE PATHS

(See "Bicycles" under Transportation in the Offices and Services section of this magazine)

## CONCERTS

Almost all concerts (rock variety) are sponsored by the University Program Board. There are about six major concerts a year featuring name performers (Pointer Sisters, Frank Zappa, etc.) with tickets averaging about \$5.00. All ticket sales are through the Student Union Box Office and are limited to Maryland students, although you may bring a guest. Call UPB at 454-4546 for concert information.

From time to time free concerts are sponsored by student organizations. These usually feature local bands outdoors on the grassy areas around the dormitories. Keep an eye on the *Diamondback* for these; they're usually scheduled when the weather's warm and there's plenty of room to dance or just sit back and listen to the music.

The National Park Service hosts a number of free concerts in area parks both in town and in Maryland. These concerts are always on Saturdays and vary from local bands in the smaller parks to one or two shows featuring major performers on the Washington Monument grounds. Call Dial-a-Park at 426-6975 for up-to-the minute information.

Concerts of a non-rock nature are held on-Campus in the



Tawes Fine Arts Theatre. The University Symphony Orchestra as well as visiting orchestras are featured. Tickets are usually free with a University ID card and are available at the Tawes box office, 454-2201. You should get tickets early, however, as performances are often sold out.

In-town concerts are advertised in the amusements section of both Washington newspapers. Many Washington concert halls, such as Kennedy Center, offer a limited number of reduced price tickets to students. These tickets go very quickly, and you are usually required to pick up the tickets in person.

Another way to save money on tickets is with a group discount. Group requirements change from place to place but the number of people required may be as small as ten. Again, tickets purchased in this way must be arranged ahead of time, but often you are allowed to make reservations and can transact most of the arrangements over the phone or through the mail.

## COFFEE HOUSES

Like the wandering minstrels in old England, coffee houses come and go with little notice. Every year, however, a number of them do get going so keep your eyes and ears open. Most successful are those that are organized through dormitories and the chapel, so a call there or to the Residence Hall Area Director's office should provide you with up-to-date information.

## FLICKS On-Campus

Student Union: The Union offers first-run features for the lowest prices in the area. Call 454-2801 for schedule.

Company Cinematique (CC): The most interesting film program on-Campus is Company Cinematique. Throughout the year a variety of programming is offered, including old classics, underground and experimental, a few good modern films, and skin flicks (both good and bad) for added spice.

Check the *Diamondback* on Thursday for CC ad. Be on the watch for the freebees offered from time to time throughout the year. Generally, even if you don't like the Cinematique film, you can't help but love the audience.

## Off-Campus

There are a number of movie theatres close to Campus; check the amusement section of either Washington paper for listings. When first runs come to the area, they usually premier in town first. It takes several months for a popular movie to work its way out to our area.

For the real film buff, there is the American Film Institute, housed in the Kennedy Center. It offers programs to members featuring the works of great directors and artists, new films, and showings of timeless classics. Student memberships are available at reduced rates. If you're into film, check this one out.

In the Georgetown area of D.C., there are several theatres which specialize in progressive cinema. Check the paper closely; these films seldom make it out into the suburbs.

## MUSEUMS

Possibly the greatest freebee extravaganza in Washington is the Smithsonian Institution. This super-museum is housed in seven buildings spread out on either side of the mall that runs between the Capitol and the Washington Monument.

The Smithsonian offers something of interest for everyone, including such wonders as the world's largest stuffed elephant, a life-size model of a whale, moon rock, and the original teddy bear, plus about half a million other exhibits.

The Smithsonian is open from 10 a.m. to 5:30 p.m. seven days a week with extended hours during the summer. For more information on hours, up-to-date information on special events, lectures, and activities, try Dial-a-Museum, 737-8811.

## OUTDOORS

(camping, hiking, canoeing)

If you'd rather take to the great outdoors with your leisure time, you must get out of College Park and into other parts of Maryland or adjoining states. On-Campus, contact the Trail

Club through Doug Gaum at 454-2088. They arrange trips throughout the year. Transportation is usually arranged, and in some cases equipment can be provided. Another off-Campus club which arranges outdoor activities is the Potomac Council of American Youth Hostels, 1520 16th Street, N.W., Washington, D.C., 462-5780. Their trips range from one-day outings to a week or more. There's a charge for all trips which usually covers expenses and equipment rentals, but often it's no more than \$1.00 or \$1.50.

## Sports

See Intramurals in the Offices and Services section of this magazine.

If you're into sports as a spectator, you've come to the right place. As a member of the Atlantic Coast Conference, the University fields varsity teams in football, basketball, lacrosse, soccer, swimming, baseball, wrestling, track and field, and tennis. Full-time students can attend all regularly-scheduled home athletic events free of charge with your student I.D.

Basketball tickets must be picked up in advance of home games. The pick-up schedule and policy is published in the *Diamondback* at the beginning of the season. When a big game comes along, get there early, as lines begin forming hours before the box office opens.

Football fans should also plan to arrive early. Student seating runs from the 30 yard line to the end zone, so for good seats plan to arrive an hour and a half before game time.

Call Cole Fieldhouse ticket office, 454-2121, for schedule and ticket information.

Well worth noting and watching are some of the clubs which represent the University but are not part of the athletic department. Most notable of these is the rugby club whose late winter and early spring schedule runs through some of our worst weather, which seems to be just right for rugby. The games, which feature spectator parties on the side lines, are sometimes more fun to watch than they are to play in.

The newest addition to Maryland's athletic clubs is the ice hockey team. Although only in existence a few years, the team has matured quickly and provides all the action and excitement you would expect. The home games are held in the Washington Coliseum. Watch the *Diamondback* for the schedule.

Also new to the sport scene is women's field hockey. As exciting as its ice bound counterpart, field hockey is the major women's intercollegiate sport. Games are held on the field behind Preinkert Field House.

## THEATRE

### On-Campus

The on-Campus home for theatre is the Tawes Fine Arts Theatre. Four productions are offered annually with special seasonal presentations around Christmas. Tryouts for all productions are open to the public and are announced in the *Diamondback*. If your interest is only as a spectator, tickets are free with an I.D. card from the Tawes Box Office.

Also of interest is the smaller experimental stage located in the Fine Arts Building. Mostly student productions are found here, and many are well worth seeing. Unfortunately, advertising for these performances is not as good, so you should keep in touch with the Drama Department (454-5541) for schedules.

### Off-Campus

The story with off-Campus theatre productions is much the same as for off-Campus concerts. Consult the Washington newspapers for information and check for student or group discount tickets.



# SERVICES

There are a multitude of services available to students at College Park. Many of these services are available directly on Campus, but those that are not are available in the immediate area. These opportunities are here for you, so don't be afraid to use them.

## ABORTION

For abortion information and counseling, call the Women's Center or the Health Center.

Women's Center

1127 Student Union Building 454-5411

Health Center

Campus Drive, 454-3444

Volunteer women students, many of whom have had abortions, offer counseling, information, referrals, and appointments for abortions. All clinics are thoroughly and continuously checked out before you are referred. If you need information or have questions, call or come in. Counseling is free with no obligation.

## Other Services

Planned Parenthood, 5101 Pierce Avenue, College Park 345-5252, 8:30 a.m.-4:00 p.m., Monday-Friday.

Planned Parenthood, 11141 Georgia Avenue, Wheaton 933-2300

## Abortion Alternatives:

Birthright, 3rd Floor, Student Union—454-5416

## ACADEMIC ADVISEMENT

General Undergraduate Advisement Office, 3151 Undergraduate Library, 454-2733. This is the academic home for students who have registered as undecided about a college and major. This office can also help students who have selected a college or major but are concerned that they may have made the wrong choice.

See the Dean of your college or the head of your department for further advising.

## ACADEMIC RULES AND REGULATIONS

All academic rules and regulations along with degree requirements for all undergraduate programs are published in the *Undergraduate Catalog*. Also, this information can be obtained from the Dean of your college, head of your department or the General Undergraduate Advisement Office.

## AUDIOVISUAL EQUIPMENT

Audiovisual Services, Room 1, Annapolis Hall, 454-3549.

There is no rental fee but students must present a letter from a University faculty or staff member assuming responsibility for the borrowed equipment. Quantities are limited, so it is advisable to reserve equipment in advance.

## BILLS

### General University Bills

Bills are to be paid to the Division of Business Services, South Administration Building. Cash transactions are handled at the Cashier's Window, Main Lobby, South Administration Building, 9:00 a.m.-3:30 p.m., Monday-Friday. Checks or money orders should be made out to the University of Maryland.

### Housing Bills

Office of Resident Life, 3rd Floor, North Administration Building, 454-2711

### Food Service Bills

Food Service, New Hill Area Dining Hall, 454-2903

## BOOKS AND SUPPLIES

The most economical way to either buy or sell books is directly to someone else. People with books to sell post notices on bulletin boards throughout the Campus during the first weeks of class or at the end of the semester.

## **Alpha Phi Omega Used Book Store, Student Union**

During the first two weeks of each semester, you can sell books for almost 75% of the original value and can buy books at greatly reduced prices. All APO profits go to charity. The APO Bookstore changes every year so watch the *Diamondback* for location.

## **UMporium, Basement, Student Union**

Open Monday-Friday 8:30 a.m. to 4:15 p.m. Tuesday and Wednesday, open until 6:30 p.m. Special hours during registration.

## **Maryland Book Exchange**

Corner of College Avenue and Route 1, College Park. Open Monday-Friday 8:30 a.m. to 5:45 p.m. and Saturday 9:30 a.m. to 5:00 p.m.

Both the UMporium and the Book Exchange have extended hours during the first week of class.

## **BUS SERVICE**

### **Metrobus, 832-4300**

Schedules may be obtained at the Student Union Information Desk.

Greyhound, 927-6800

Trailways, 737-5800

## **Campus Shuttle Bus**

A free shuttle bus, operated by the Office of Commuter Affairs, provides inter-campus transportation within the University.

### **Shuttle Schedule:**

Sept. Feb.-May 7:00 p.m.-1:00 a.m.

October-January 5:00 p.m.-1:00 a.m.

Buses run seven days a week.

Complex Express: A special express bus runs from the complex dorms, stopping at Elkton, La Plata, and Cambridge Halls directly to College Park via the Student Union and Undergrad Library.

For more information on bus schedules and services, contact the Office of Commuter Affairs, 1211H Student Union, 454-5231.

## **CAR POOLS**

A free computerized car pool service is offered by the Office of Commuter Affairs. Special car pool forms are available in their office, 1211H Student Union. Your class schedule will be matched with other students living in your area, and their names and addresses will be sent to you about one week after returning your form. Call 454-5231 for details.

## **CAREER DEVELOPMENT CENTER**

Basement, Cumberland Hall  
Cambridge Complex, 454-2813

Career planning should begin as early in your academic career as possible. Even if you haven't chosen a major, you can still begin thinking of the various career opportunities open and of interest to you. Your chances at a good job after graduation often depends on your academic preparation during college. Early planning gives you a chance for this proper preparation and examination of future career possibilities.

To assist you in career planning the Career Development Center has a number of services available to you.

## **Career Library**

In the Center's career Library are publications and literature on hundreds of career possibilities. Included in the library is recruitment literature for many national and regional companies as well as information on federal and state government employment. Reference material on graduate and professional schools and overseas jobs is also available.

## **Credentials Service**

Education majors should take advantage of this service which sends copies of your academic record and chosen recommendations to interested employers. Listings of vacan-

cies in secondary schools, colleges and universities and other interest-related positions are kept on file.

## **Group Programs**

Throughout the year the Center offers a number of special programs to give students information on particular job or career related topics such as summer job hunting, resume writing and government jobs. A phone call to the Center will tell what's scheduled for the coming month.

## **Recruiting**

From late October to early April a number of on-Campus interviews are held in the Career Development Center. Call the Center for the recruiting schedule and to arrange appointments.

## **Summer Jobs**

The Center maintains a limited list of summer jobs available. You should check with them during the early winter months about summer employment; most jobs are filled by spring.

## **Personal Counseling**

You can make an appointment to talk with a career advisor at any time either by calling the Career Development Center or through the office of your academic division. The counselors are friendly, knowledgeable and will go out of their way to help you. If you're undecided about your future plans, you may find an appointment with a counselor particularly helpful.

## **CLUBS AND ORGANIZATIONS**

The University hosts over 150 student clubs and organizations. Spanning the scope of almost every conceivable interest and past time. Those clubs which are involved in sporting activities often offer special discount rates on equipment rentals and purchases as well as offering the opportunities for inter-collegiate competition. An up-to-date list of student clubs and organizations along with information on who to contact is available from the Student Union Information Desk, Union Lobby, 454-2801.

Professional clubs and honoraries can best be contacted through academic departments (History department for the history club, etc.).

## **COMMUNITY SERVICE**

1211 Student Union, 454-2801

Opportunities for students to volunteer for community service programs is available through the Community Service Office, 454-2827. Offering a very flexible program which allows you to fit your volunteer activities into any schedule, the office can provide transportation to most volunteer sites.

From its efforts to provide students for community service projects, the Office also tries to match your professional interests and abilities with the programs it has available. College work experience in a professional field can often help in getting a job after graduation so if you're interested in putting what you're taught in the class into work, contact them.

## **COMMUTER SERVICES**

See Office of Commuter Affairs

## **CONSUMER PROTECTION**

Montgomery County Office of Consumer Affairs  
24 South Perry Street  
Rockville, Maryland 20850, 340-1010

Prince George's County Consumer Protection Commission, Prince George's County Courthouse, 627-3000 Ext. 561 or 562

D.C. Office of Consumer Affairs  
1407 L Street, N.W., Washington, D.C., 629-2618

Consumer Protection Center  
714 21st Street, N.W., Washington, D.C., 362-HELP. Staffed by G.W. law students; quite expert; takes complaints from all over the area.

MaryPIRG (Maryland Public Interest Research Group), Room 0137 Armory Campus, 454-5325. Student group which will refer consumer complaints to the appropriate agency.

## CONTRACEPTION

Health Center, Campus Drive, Ext 3444  
Women's Center, 1127 Student Union, 454-4289  
Planned Parenthood, 344 West University Boulevard, Silver Spring, Md. 20930. Open: Monday-Friday 9 a.m. to 4 p.m.  
Planned Parenthood, 5101 Pierce Avenue, College Park, Maryland 20740. Open: Thursday, 12:30 p.m.-4:00 p.m.

Contraception literature may be picked up at both the Health Center and the Women's Center. *The Birth Control Handbook*, distributed by the Women's Center, is an especially good publication.

## COUNSELING CENTER

Shoemaker Building, 454-2931  
Open: Monday-Thursday, 8:30 a.m.-9:00 p.m.  
Friday 1:00 p.m.-4:30 p.m.

The Counseling Center assists students in dealing with educational, vocational and emotional-social adjustment. Professional counselors are available to meet for individual or group counseling. All services are provided without charge to students, and no initial appointment is necessary. The center's receptionist will arrange for a brief conference with a counselor, so that any questions can be answered concerning the programs offered.

The Occupational Information Library, located in the Center's lobby, displays occupational and educational materials. The library also has a collection of tape-recorded "conversations" with academic department heads on the various major fields of study.

The Center's Reading and Study Skills Laboratory (RSSL) offers individualized programs designed to improve reading speed and comprehension, studying effectively for exams, taking lecture notes, and other skills. Special workshops and some courses are offered. If you are interested in any of these services, see the RSSL Receptionist, Room 203, Shoemaker Building.

The Counseling Center also sponsors a research program dealing with student opinions and characteristics and campus issues.

## DISCIPLINARY PROBLEMS

Judiciary Office, Room 2118 North Administration Building, 454-2927

## DAY CARE (GROWING TOGETHER)

Full-day and part-time day care facilities are available on a limited basis to all students, staff (University employees) and faculty. Fees for the day care services are based on a sliding scale depending on total annual income.

Growing Together has two locations, one in Seabrook and the other in Greenbelt. Free bus transportation is available to both centers from the University, leaving at 7:30 a.m. and returning children at 4:00 p.m.

Applications are accepted at any time. For applications or more information contact Ms. Bea Youngblood, 1211 Student Union Building, 454-2827, 8:30 a.m. to 4:30 p.m.

## DRUGS

For counseling or assistance for drug-related problems, call or visit:

Counseling Center, Shoemaker Building, 454-2931

Health Center, Campus Drive, 454-3444

HELP Center, 1127 Student Union Building, 454-HELP

## DUPLEX SERVICES

Photographic and Print Services, Basement A, Apolis Hall, 454-2911 (offset printing)

Sign Shop, 1127 Student Union Building, 454-2801 (offset, mimeo, ditto)

Xerox machine located in all University libraries.

## EMERGENCY SERVICES

### Campus

Ambulance, Ext. 3333  
Fire Ext. 3333  
HELP Center, Ext. 4357  
Infirmary, Ext. 3445  
Women's Crisis Hotline, Ext. 4617  
Police, Ext. 3555

### Prince Georges County

Ambulance 911  
Fire 911  
Police 911

### Montgomery County

Ambulance 424-3111  
Fire 424-3111  
Police 762-1000

## EMPLOYMENT

Office of Student Aid, Room 2130 North Administration Building, 454-3048

Career Development Center, Basement Cumberland Hall, 454-2813

Maryland State Employment Offices  
4316 Farragut Road, Hyattsville, 864-2100  
11262 Georgia Avenue, Wheaton, 949-5300  
5630 Fishers Lane, Rockville, 949-5300

The Office of Commuter Affairs maintains a list of part-time jobs on the bulletin board outside its office, 1211H Student Union. Jobs change frequently, so keep checking it.

## FINANCIAL AID

Room 2130 North Administration Building, Scholarships and Grants, 454-3047

Loans, 454-3047

Part-time Employment, 454-3048

See "Financing an Education" in this handbook.

## FOOD

### Food Service

New Hill Area Dining Hall, 454-2901

The Food Service offers a choice of three board plans; seven-day, five-day, and the any 10-meal plan. The seven-day plan allows you to eat each of the twenty meals offered each week. For the student who isn't on-Campus over the weekends a fifteen-meal Monday-Friday option is also available. A third option offers the most flexibility, giving the student the choice of any ten weekly meals, including weekends. Prices for the meal plans have not been determined as of this writing, but you can get complete information from the Food Service.



Board plans are available to all students, both dorm residents and commuters. Food contracts are for one year but payment is divided by semester. Once on board you can eat in any of the contract dining halls on-Campus. Also, once in a dining hall, you can go back for as many helpings as you like.

Menus offer a choice of three entrees, one always a diet or health food item. There is always a minimum of four selections of salads and desserts. Throughout the year a series of special events are scheduled, including outdoor barbecues, dinner-dances, and dinner-theatres at no extra charge.

### Cash Lines

The Food Service also operates cash cafeterias in the New Hill Area Dining Hall and the Cambridge Area Community Center. Open to anyone, the cash lines offer the same food as in the dining halls, although some specialities such as made-to-order sandwich bar is also available. You can buy complete meals, snacks and "all-you-can-eat" dinners.

Another food option is to buy a dining hall guest meal ticket. Tickets are available at the checkers' booth in any contract dining hall. The rates are \$1.00 for breakfast, \$1.75 for lunch and dinner, \$2.00 for dinner-theatre.

## Vending Machines

When you're really in a hurry, there are vending machines located all over the Campus. Vending rooms in the Student Union, Francis Scott Key and Skinner provide everything you need from soup and sandwiches to dessert with push button convenience, including microwave ovens to warm up whatever you buy.

In Tydings Hall, the Education Building, Cole Fieldhouse, the Armory, and most high rise dorms there are machines that offer light snacks, drinks and ice cream. The food in the machines is just as expensive as anywhere else on Campus (\$65 for a ham and cheese, \$15 for coffee), but if you're rushed, it's convenient. One real advantage of the vending machines is that they are available after most other campus eating facilities close down. The vending room in the Union stays open until the building closes, so you might want to head over there for a late night snack.

## Hillel House

7505 Yale Avenue, 779-7370

A friendly atmosphere, variety in meals and good food await you at the Hillel Kosher Dining Club. For \$370 a semester you can get three meals a day Monday through Saturday and brunch and dinner on Sunday. You also have the option of a partial board plan which includes all meals from Sunday dinner to Friday lunch for \$350 a semester. Hillel provides a welcome change from humdrum meals and is a lot easier than cooking your own.

Shabbat at Hillel is a very special time. Everyone eats together and then joins for services. Dress is more formal and the atmosphere is very traditional.

## Food Stamps

(See Financial Aid section of this handbook)

## FRATERNITIES

The Greek System at the University is composed of 24 social fraternities. It is the object of the system to encourage individual members in the development of maturity, academic and intellectual potential as well as leadership ability.

Each fraternity is different, so the best way to consider pledging a fraternity is to visit the fraternity houses and talk to brothers of each house. The primary "rush" period is the first week of class. Throughout that week parties and open houses are given to encourage students to come to the houses to see what the Greek System and individual fraternities have to offer. The atmosphere is friendly and casual with no obligations attached to either attending the open houses or parties.

While the beginning of each semester is probably the easiest and most convenient way to investigate University fraternities, this can really be done at any time. Simply talk to the President or Rush Chairman of the houses you are interested in, and they will help you from there.

For questions about rush or anything else concerning Maryland's Greek System you can also contact Dr. Drury Bagwell, Director of Greek Affairs, Rm. 1211G, Student Union, 454-2736.

## Fraternities:

Alpha Epsilon Pi, #13 Fraternity Row, 277-9819  
Alpha Gamma Rho, 7511 Princeton Avenue, 927-983  
Alpha Tau Omega, 4611 College Avenue, 927-9769  
Delta Sigma Phi, 4300 Knox Road, 927-9770  
Delta Tau Delta, #3 Fraternity Row, 864-9780  
Delta Upsilon, 4017 Beechwood Rd, 277-8120  
Kappa Alpha, #1 Fraternity Row, 864-9846  
Lambda Chi Alpha, #6 Fraternity Row, 927-9778  
Phi Delta Theta, 4605 College Avenue, 927-9884  
Phi Epsilon Pi, 4613 College Avenue, 779-3750  
Phi Kappa Sigma, #5 Fraternity Row, 864-9828  
Phi Kappa Tau, 7404 Hopkins Avenue, 864-9886  
Phi Sigma Delta, #14 Fraternity Row, 927-9557  
Phi Sigma Kappa, #7 Fraternity Row, 779-9602  
Phi Kappa Alpha, 4340 Knox Road, 779-9801  
Sigma Alpha Epsilon, #4 Fraternity Row, 79-977



Sigma Alpha Mu, #2 Fraternity Row, 927-9845  
Sigma Chi, 4600 Norwich Road, 864-9807  
Sigma Nu, 4617 Norwich Road, 927-9187  
Sigma Pi, 4502 College Avenue, 864-9583  
Tau Delta Phi, 4221-C Knox Road, 927-5848  
Tau Epsilon Phi, 4607 Knox Road, 864-9513  
Theta Chi, 7401 Princeton Avenue, 927-9525  
Delta Upsilon  
Omega Psi Phi  
Phi Beta Sigma

These fraternities do not have housing. For further information contact the Greek Affairs Office on 454-2736.

## FREE UNIVERSITY

Free University, HELP Center, 454-4357

A series of free unstructured, non-credit classes is offered by the HELP Center. Course offerings range from philosophy to photography including subjects of academic interest as well as a large number of skills classes. For more information about course offerings or how you can teach a class, call the HELP Center

Washington Area Free University, 1724 20th Street, N.W., Washington, D.C., 387-5437

Same as the HELP Center's Free University except a larger number and greater variety of courses are offered.

## GOLF COURSE

454-2131

For your duffing pleasure, the University operates a eighteen-hole, par 71 golf course. Located across University Boulevard, the course offers everything you would expect from a private course except a nineteenth hole. Green fees are \$2.00, but bring your own clubs because rentals are limited.

In addition to the golf course, a driving range and putting green are also available. Both of these, open only during the Spring and Summer, offer the same bargain prices.

## GREEK AFFAIRS

Office of Greek Affairs, 1211G Student Union, 454-2736.  
Dr. Drury Bagwell, Director.

The Office of Greek Affairs serves as advisor for the fraternities and sororities on Campus. Questions concerning Greek activities or Greek life at the University of Maryland should be directed to this office.

## HEALTH CENTER

across from the Student Union, 454-3444  
The Health Center is open to all full time graduate and undergraduate students. It provides emergency medical services as X-rays and some laboratory procedures including pregnancy testing. For routine health care, you will either be treated by a physician at the Health Center or referred to a physician or clinic in the nearby area. Birth control, venereal disease and abortion information is also available there.

As in seeing any physician, you may encounter a wait at the Health Center. You can avoid any inconvenience if you go into the Center early in the morning and request to see a physician. The receptionist will tell you if there will be a delay and if so about when you will be seen. You can then leave, conduct your business, and return later for your visit.

At the Health Center you will be asked to fill out a slip of paper indicating why you wish to see a physician. If your visit involves what you consider of a personal nature, simply write "personal" on the slip and your privacy will be honored.

The Health Center is open during regular semesters and summer school Monday-Friday 8 a.m. to 5 p.m.

Semi-emergency care is available Monday-Friday 5 p.m. to 10 p.m., Saturday 9 a.m. to 11 a.m., Sundays and holidays 10 a.m. to 11 a.m.

Twenty-four hour nursing care and emergency physician care are available during school sessions.

During extended school vacation periods for emergencies occurring on Campus, call the Campus Police at 454-3555.

## HEALTH INSURANCE

A student health insurance policy is available at nominal cost. For more information, contact the Health Center, 454-3444. All University students are encouraged to carry health insurance.

## HELP CENTER

Cambridge "D" Lobby, Ext. 4357. Open 24 hours a day, 7 days a week.

The HELP CENTER is always there if you need help. CENTER volunteers understand; they listen; they care. If you are in need of professional assistance, they can refer you to the best in the community. Or perhaps you feel lonely or want to rap about something important—just call in and someone will be ready to rap it all out.

So that they can best transform their concern into action, they have all undergone extensive training. They are called upon every day to deal with problems ranging from overdose of drugs, request for abortion information, homosexuality and suicide threats, to those involving loneliness, academic and personal frustration, and family or friends.

Volunteers cannot give any easy answers, but they can try to help by listening and by assisting you in coping with your particular problem. Furthermore, you may want to contact a professional specialist, and in that case they will refer you to a counselor, doctor, lawyer, or someone else in the community who has the expertise to deal properly with your concern.

## HONORS PROGRAMS

For information concerning Honors courses or the Honors Program, consult the Honors Office, 1102 Francis Scott Key Hall, 454-2532.

## HOT LINES

Montgomery County, 449-6603

Prince Georges County, 864-7271

University of Maryland HELP Center, 454-4357

Women's Crisis Hotline, 454-4616

## HUMAN RELATIONS OFFICE

Room 1112, Main Administration Building, 454-4124.

The Human Relations Office is responsible for the development, design and implementation of the Campus Affirmative Action Plan. In order to provide a channel of communication to this office, a network of departmental representatives (Equal Education and Employment Offices) elected in each department is charged with the responsibility of recommending departmental action in keeping with the Campus affirmative action goals, assisting students and employees who wish to express a grievance and with serving as informal mediators.

## I.D. CARDS

A replacement for a lost University of Maryland I.D. card may be obtained for \$3.00 in Room 1130 North Administration Building. Call 454-2734/2735.

## INFORMATION

Campus Directory Assistance, 454-3311  
Dial-an-Event, 454-4321

## INTERNATIONAL EDUCATION SERVICES

2130E North Administration Building  
454-3046

The Office of International Education provides a variety of services designed to facilitate transition to and adjustment to American way of life so that foreign students and exchange students will derive the maximum benefit from their stay in the United States. In addition to advising on the academic and financial aspects of foreign applicants and renewing English proficiency, work and visa status, this office provides the following services to foreign students, and will be appropriate to visit with the following members: on their arrival on



Campus, it coordinates host family reception for those who have not yet established a permanent address, assists them in finding suitable living accommodations, and conducts a two day orientation program.

The office assists foreign students in maintaining a lawful immigration status, advises on practical training regulations, administers a small emergency loan fund, and counsels them with regard to personal problems, making necessary referrals to appropriate divisional offices, deans or academic advisors.

## INTRAMURALS

### Men

Office of Intramural Director, 1104 Armory, 454-3124

The Men's Intramural Department provides competition in touch football, golf, soccer, horseshoes, tennis, and cross country during the fall; basketball, bowling, indoor track, weight lifting, swimming, and wrestling in the winter, and foul shooting, badminton, table tennis, volleyball, softball, and track during the spring months.

### Women

Women's Recreation Association, Women's Physical Education Department, Preinkert Fieldhouse, Ext. 2626.

The Women's Recreation Association is a student organization which plans and sponsors many recreational sports activities. It is designed to meet your interests and is dedicated to making your college years more enjoyable.

On a large Campus it is sometimes difficult to find new friends, an outside interest, a sense of belonging, an identity with a group or organization. Even though WRA is large in terms of membership, numbers of activities and participation, its division into teams, clubs and smaller groups and its many special projects give each interested woman a chance to meet, to play and to work with others.

WRA Schedule for intramurals, interest groups and affiliated clubs: Fall—Bowling, tennis singles, badminton doubles, swimming marathon. Hockey team, judo, horseback riding, volleyball team. Aqualiners, fencing.

Winter—Swimming meet, basketball, badminton singles, swimming team, basketball team, ice skating, self-defense. Aqualiners, fencing.

Spring—Volleyball, tennis doubles, ping pong, tennis team, lacrosse team, horseback riding, self-defense. Aqualiners, fencing.

For a complete set of intramural eligibility regulations, contact the Intramural Office.

## JUDICIARY OFFICE

2118 North Administration Building, Ext. 2927.

Administration of discipline at the University is the primary responsibility of the Judiciary Office. Under the framework of a judiciary program which emphasizes personal growth and development, the aims of judicial actions are largely educational and preventive. The staff attempts to provide leadership for the overall program by advising and directing the efforts of students, faculty, and administration in disciplinary concerns.

Their main functions are processing reports and correspondence which deal with disciplinary matters, interviewing and counseling students involved in disciplinary situations, scheduling and coordinating the activities of the various judicial boards, reviewing and/or approving the recommendations of these boards, and maintaining a central file of student disciplinary records.

The student judicial boards which function under the jurisdiction of the Judiciary Office are the following:

The Central Student Judicial Board handles Student Government Association cases and cases involving violations of University regulations by campus student organizations.

The Campus Judicial Board handles cases involving violations of University regulations by individuals or groups of individuals.

The Student Traffic Board handles cases involving violations of Campus traffic and parking regulations or misuse of automobiles and other vehicles on the University Campus.

The Traffic Appeals Board is a subdivision of the Student Traffic Board which specifically handles traffic ticket appeals.

The Residence Area Judicial Boards handles most cases involving violations of University regulations committed by individual residents or groups of residents in the residence areas.

In addition, the Judiciary Office lends assistance to and promotes intercommunications among other individuals and University offices concerned with student misconduct concerned with student misconduct.

Disciplinary cases involving academic dishonesty typically are processed by the academic dean of the college in which the student is enrolled. Whatever the disciplinary sanctions imposed as a result of these procedures, a record of the action taken is maintained by the Judiciary Office.

## LEGAL AID

Prince George's County Legal Aid and Lawyer Referral Service, 5102 Rhode Island Avenue, Hyattsville, Md., 277-1180. Open: Weekdays 9 a.m. to 3 p.m. Many students can qualify for free legal aid on the basis of income. For those who don't, the office can refer them to a fee-charging lawyer; initial halfhour consultation is \$15.00.

Montgomery County Legal Aid and Lawyer Referral Service, 27 West Jefferson Street, Rockville, Md. 20850, 762-5242. Similar to Prince George's County Service.

D.C. Lawyer Referral Service, 1819 H. Street, N.W., Washington, D.C. 223-1484. (This is only lawyer referral with the \$15.00 fee, not legal aid for the indigent).

D.C. Legal Aid, 666 11th Street, N.W., Washington, D.C. 628-9161.

Campus Rights Committee, 1119 Student Union, Campus, 454-4959 Provides legal information and referrals for most legal problems. They are particularly helpful with legal or disciplinary problems involving the University.

American Civil Liberties Union, Prince George's County, 431-6835; 772-6871, will take cases in denial of constitutional rights and civil liberties. Will also refer to lawyers.

Drug Offenders Rights Committee, 1724 20th Street, N.W., Washington, D.C. 244-6688. Legal help on dope busts only.

## LIBRARIES

There are five libraries on Campus, and they all provide excellent places to "book-it" during your free time. Regardless of your major, you're free to use any or all of them and you may find the small ones are better for studying than the large ones.

### Architecture Library, Room 1102

Architecture Bldg. 454-4316

Monday—Thursday 8:30 a.m.-10 p.m.

Friday 8:30 a.m.-5 p.m.

Saturday 11 a.m.-4 p.m.

Sunday 5 p.m.-10 p.m.

Architecture offers plenty of light with comfortable surroundings. The interior design is refreshing and a welcome change of pace from the rest of the University. This library offers an outstanding collection of foreign language magazines on-Campus. Although the collection is limited to architecture and design periodicals, it is still worth looking at.

### Chemistry Library, Room 1325

Chemistry Bldg. 454-2610

Monday-Friday 8 a.m.-10 p.m.

Saturday 9 a.m.-5 p.m.

Sunday 2 p.m.-10 p.m.

The reading selection is limited to chemistry, but you'll find the room with few distractions. It's the place for the no-nonsense, serious student.

### Engineering and Physical Sciences

Library, Room 1300 Math building

454-3037

Monday-Thursday 8 a.m.-2 p.m.

Friday & Saturday 8 a.m.-11 p.m.

Sunday 1 p.m.-midnight



The largest of the specialized libraries, its reading material is also technical. But you'll find it a good place to go, especially if you are walking to or from lots 4, 7, or 11.

### McKeldin Library, West end of Mall, 454-2853

Monday-Friday 8 a.m.-midnight

Saturday 9 a.m.-5 p.m.

Sunday 1 p.m.-midnight

McKeldin was once the only full-service library on Campus. It contains many small study alcoves located on the mezzanine level of each floor. Desks and chairs are plentiful in the stacks sections where books are shelved. Although its resources are designed primarily for graduate students, undergrads are welcome as well. Reading rooms are on the main level of every floor (except the first floor). The reading rooms are divided into subject areas (General Reference, Humanities, Fine Arts, Social Sciences and Technology and Science).

Periodicals and other related references are shelved in these rooms. The reading rooms offer plenty of table and chairs, but if it's crowded, you may find the coughing, moving chairs and loud whispering somewhat distracting.

If you require concentration, try the Maryland Room on the fourth floor

### Undergraduate Library (UGL),

Adjoining Campus Drive, 454-4737

Monday-Friday 8 a.m.-midnight

Saturday 9 a.m.-5 p.m.

Sunday 1 p.m.-midnight

The Reserve Book Room is open 24 hours a day.

The first time you go to the UGL, spend some time just to look around. It's like no library you've ever seen before. Escalators carry you up from the first floor where the card catalog and book check-out/return are located to the Non-Print Media Lab on the fourth floor.

The building is completely carpeted with desks and chairs for the traditionalist and bean bag chairs if you're looking for comfort. All periodicals are kept on the second floor, and although McKeldin has a larger selection, the UGL probably has what you're looking for and it's easier to find.

For music while you study, check out the Non-Print Media Lab. It contains 200 cassette tape players with stereo headphones and a selection of music for any taste. There are also wireless audio headsets which enable you to tune into any one of twelve pre-programmed channels. If that's not enough for you, try the quad room where two Marantz amps drive the four JBL speakers with 400 watts of power.

For those in a break, there are 12 Sony color video tape players with cassette programs that range from Aztec gods to 20th century dictators in a collection of close to 100 titles. Also available are a handful of course lectures, mostly upper level, that you can listen to one of the 200 dial-access audio units, in stereo, of course.

## LOANS

Office of Student Aid, Room 2130 North Administration Building. 454-3046.

## LOUNGES

Scattered through class buildings are a number of commons lounges. You'll find these particularly inviting places, especially between classes. Most of the lounges are carpeted, comfortable, and peaceful—good places to study or just relax.

Some of the lounges have signs indicating that they're limited for students majoring on one subject or another. Don't let the signs fool you if you're looking for a place to put your feet up for a few minutes, just go in. No one can tell your major by looking at you and there are never hassles in using any of the student lounges.

Four of the most comfortable lounges are around the mall area; they'll provide a good escape from the crowded corridors:

Room 0205 Foreign Language Bldg.

Room 2103 Tydings Hall

Room 1102 Taliaferro Hall

Room 0120 Skinner Bldg.

Although not a great place to study, the coffee shop in the Architecture Building (Room 1111) is a great place to relax. It sells coffee and light snacks, and no matter what you're into, you can generally find someone there that does it too. The Student Union also has many comfortable lounges. For an up-dated list of lounges, visit the Commuter Affairs Office, 1211H Student Union.

## MEDICAL

### Ambulances

Campus, Ext. 3333

D.C., 882-3307

P.G. County, 736-8211

Montgomery County, 424-3111

### Hospitals

Leland Memorial, 864-1200

Prince Georges General, 341-3300

Campus Infirmary, Ext. 3444

### Free Clinic

(Free Clinic hours and services are subject to change without notice. It is advisable to call before going.)

Bashe Memorial Free Clinic

St. John's Episcopal Church

6701 Wisconsin Avenue

Chevy Chase, Maryland, 656-3222

Laurel Free Clinic, Bowie Road at Route 129,

Laurel, Maryland, 725-1495

Open: Monday-Friday 7 p.m. to 11 p.m.  
and Saturday-Sunday 3 p.m. to 11 p.m.

Prince Georges County Free Clinic,

910 Addison Road, Seat Pleasant,

Maryland, 336-1219

Open: Friday 7 p.m. to 11 p.m.

Rockville Free Clinic

207 Maryland Avenue, Rockville, Maryland

Open: Monday-Wednesday 6:15 p.m. to 11 p.m.

Washington Free Clinic, 1556 Wisconsin Avenue,

N.W., Washington, D.C. 965-5476

Open: Monday-Friday 6:30 p.m.  
Wednesday-Women's services only

Saturday 1 p.m. to 3 p.m. Gay men's V.D. clinic

## NYUMBURU CULTURAL COMMUNITY CENTER

"Gulch" area, 454-5648

Nyumburu Cultural Community Center functions to bring the attention of the University community to the cultural panorama of Black America. The Center utilizes the varied capabilities and experiences of members of the Campus as well as individuals in surrounding areas in efforts to present a balanced view of cultural endeavors in the Black community.

Nyumburu has successfully supported literary workshops and publications, dramatic presentations, series of visiting artists, and a wide variety of programs reflecting the modern Black experience.

## OFF-CAMPUS HOUSING

Off-Campus Housing Office, 1211 Student Union, 454-3644

The off-campus housing office lists of furnished and non-furnished houses, apartments and rooms in the area. Listings change frequently so it is important to check if nothing acceptable is found at first. While there is a large number of listings, they do not represent all the available vacancies so be prepared to look elsewhere as



## OFFICE HOURS

All University offices keep regular hours, 8:30 a.m. to 4:30 p.m. Monday-Friday. If you're trying to get in touch with a particular office and no one seems to be in, look at your watch; you may find out why.

## OFFICE OF COMMUTER AFFAIRS

1211 Student Union

454-5274

The main function of Commuter Affairs is to promote for the commuter student a closer positive identification with the University through improved services and facilities and more meaningful student to student interaction.

### Off-Campus Housing

Limited off-Campus housing exists in the immediate vicinity of the University. Very few apartment complexes cater specifically to students. The off-Campus housing office attempts to help students locate an off-Campus housing unit. The office has listings of available rooms, apartments and houses as well as lists of people who are looking for others to share their place with. For more information, check the Survival Tips booklet, available at the off-Campus Housing Office, Room 1211 H Student Union; phone 454-3645.

### Greek Affairs Office

The Greek System offers involvement in Campus life, ranging from the Dance Marathon which raises money for Muscular Dystrophy, to the exciting and fun contests of Greek Week.

For more information, visit the Office of Greek Affairs located in Room 1211 G of the Student Union, or call us at 454-2736.

### Car Pool

We assist students in matching schedules within geographic areas so that they can ride together. The car pool saves you money and provides the opportunity for you to meet some new friends. Car pool members have reserved parking lots throughout Campus. For more information, contact the Office of Commuter Affairs, Room 1211 H Student Union; phone 454-5274.

### Shuttle Bus

The Campus Shuttle Bus system is operated by the Office of Commuter Services. The buses, purchased by SGA and other student organizations, provide after-dark transportation to all parts of the Campus.

## OFFICE OF MINORITY STUDENT EDUCATION

3151 Undergraduate Library

454-5385

OMSE was established to serve the needs and interests of the minority student. There are three main areas of focus for the office: recruitment, retention, and graduation of minority students. Each of the five program areas for which the office is responsible is involved specifically with one or all of the three areas of focus.

### Intensive Educational Development

2115 North Administration Building

454-5430

The IED program functions to provide academic and counseling services to its student participants who need additional support in those areas in order to successfully compete with other students at the University. IED also coordinates financial aid for its students, and serves as a general channel through which its students may receive other services and assistance from the University.

Participating students who find that they need some tutoring or special counseling at any time during the year may take advantage of the special IED services.

## Cultural Study Center

0126 Shoemaker Building  
454-4272

The Cultural Study Center conducts research and collects data on the characteristics of minority students at the University. By providing OMSE with information on the status and progress of minority students new programs and services can be developed to fit the needs of minority students.

## Equal Opportunity Recruitment

### Program

0126 North Administration Building  
454-4844

E.O.R.P. is responsible for recruiting minority students to the University of Maryland. The recruiter staff visits high schools throughout the state in an effort to bring a balanced geographic representation of minority students to College Park.

## Nyumburu Community Center

Building CC  
454-5648

Nyumburu (freedom house) focuses on the cultural aspects of the Black experience, not only as it exists in the United States, but in the Caribbean and Africa as well. Seminars and workshops in poetry, art music, drama, dance, creative writing, and literature are offered at Nyumburu as well as opportunities to participate in a wide range of student club activities.

## Upward Bound

The Upward Bound program at College Park is part of a national network of Upward Bound Programs that work to prepare high school juniors and seniors for the college experience. Upward Bound provides its students with assistance in academic subjects, counseling as well as tutorial and study skills.

## PARKING TICKETS

If you insist on parking in areas other than your assigned parking space, sooner or later you're bound to get ticketed. Many students make the mistake of throwing the tickets away and forgetting them, but parking fines, like all bills incurred at the University, come back to haunt you.

All parking tickets, when not paid, are added to your bill. Generally, these tickets—plus late charges, are added to your semester bill which must be paid before you register or before transcripts will be sent. Before you graduate, a thorough check is made of your records and any violations that didn't show up on your semester bills, will be caught then. Just remember, you may forget the tickets, but the computer won't.

If you're smart, you'll avoid the added late fine and possibly the ticket itself by either appealing the violation if you believe you've got a valid excuse, or by paying the ticket promptly if you're guilty and you know it.

To pay a ticket, simply take or send the citation along with a check or money order payable to the University of Maryland to the Motor Vehicle Office. The appeal procedures are printed on every ticket, but to show you how simple it is—here they are again:

—If you are going to appeal a ticket, you must do so within 10 calendar days of the violation.

—Go to the appeals table outside the Judiciary Office, 2118 North Administration Building, and fill out an appeal slip and select a date.

—When the date comes up, go to the hearing and tell the board your story.

The Traffic Board is made up of students, like yourself, and they understand the kinds of situations that get many people tickets. About 5% of all parking tickets were appealed last year with 70% of those being voided or reduced. If you believe you have a good reason for parking where you did when ticketed, you should appeal. At worst, the Board can only turn you down. They can't increase your fine.

## POST OFFICE

U.S. Post Office, 4815 Calvert Road, College Park, Maryland, 20740-3264.

Student Union Postage Machines, UMPorium Lobby.  
University Post Office, General Services Building, Ext. 3955.

Delivers Campus mail from dorm to dorm or office to office at no charge.

Drop CAMPUS mail in any Campus Mail Box. It doesn't need a stamp.

## PREGNANCY TESTS

Health Center, Campus Drive, Ext. 3444 Pregnancy tests are done free for Students.

The Help Center, Cambridge "D" Lobby, Ext. 4357  
Prince Georges County Health Department, Cheverly, Maryland, 20731-1400

Open Weekdays from 9 a.m. to 5 p.m. Service is free.

Planned Parenthood—Any Planned Parenthood will perform pregnancy tests. (see addresses under "Contraception")

## PUBLISHING HELP

Publications Office, Second Floor, Main Administration Building, 454-3327

## READING AND STUDY SKILLS LAB

2201 Shoemaker Building  
454-2935

Offering a wide array of study skill instructions, RSSL is perhaps one of the most useful services offered on-Campus. Available free for the asking is training in effective reading (speed and comprehension); writing skills (writing, grammar, spelling, vocabulary building); plus tips on exam preparation, how to listen and taking notes. Most of these courses are pre-programmed so you can take them at your own pace and fit them within your own schedule limitations.

If you are unsure as to which services you can use, just ask to talk to a counselor. You'll find the staff friendly and very helpful, and there's never any obligation.

Don't make the mistake of thinking that you must have learning problems to use RSSL. The sessions on note taking, listening and exam skills can give you the experience of a senior while still in your freshman year, so look into it.

## REINSTATEMENT OR READMISSION TO THE UNIVERSITY

Admissions Office, Main Desk, Ground Floor, North Administration Building, 454-2101.

## RELIGIOUS SERVICES

### Worship Services

Baptist  
University Baptist Church, 3515 Campus Drive, 422-1430  
11:00 a.m.-Sunday  
7:00 p.m.-Sunday

Episcopal  
West Chapel  
Sunday

10:00 a.m. Holy Communion  
Mon., Wed., Fri.  
Noon Holy Communion

Jewish  
Hillel House, 7505 Yale Avenue, 779-7370  
Daily Service Monday-Friday  
6:30 p.m. Friday  
9:30 a.m. Saturday

Call for schedule information Holiday Service  
Lutheran

Hope Church, Knox and Guilford Road, 927-5508  
Sunday

8:45 a.m. Holy Communion  
11:00 a.m. Holy Communion



Wednesday-West Chapel  
noon Holy Communion  
Roman Catholic  
Catholic Student Center, Guilford Dr. and Knox Rd. 864-6223

Saturday Masses  
6:00 p.m. Student Center  
Sunday Masses  
10:00 am. Student Center

10:45 am. La Plata Basement  
12:45 p.m. West Chapel  
Weekday Masses  
12 noon East Chapel  
5:00 p.m. West Chapel

Holy Days  
11:00 a.m. East Chapel  
12:00 noon East Chapel  
4:00 p.m. East Chapel  
5:00 p.m. East Chapel

Confession Schedule  
Monday-Friday  
11:15 a.m.-11:45 a.m. West Chapel  
Saturday  
5:30 p.m.-6:00 p.m. Student Center  
United Campus Christian Fellowship  
Sunday Worship  
11:00 East Chapel  
Study Groups To be announced

## Chaplains

Baptist:

Joe Smith  
Chapel Room #6  
454-4604, 593-1089

Episcopal:

Wofford Smith  
Robert T. Gribbon  
Chapel Room 239  
454-2347

Lutheran:

Beth Platz  
Theodore Caspar  
Chapel Room 251  
454-3317

Jewish:

Meyer Greenberg  
Hillel House  
779-7370

Orthodox:

Maximos Moses  
Chapel Room 251  
454-3317

Roman Catholic:

William Kane  
James Down  
Joseph Lydon  
Catholic Student Center  
864-6223

United Campus Christian Fellowship: (Church of the Brethren, Disciples of Christ, Presbyterian, United Church of Christ and United Methodist)

Lois Tines  
Chapel Room 257  
454-2345

Black M.  
(Chap. Room 235  
Chapel Room 235  
454-5117

Christian S.  
Ms. Glon  
Chapel Room  
454-2345

Church of Christ  
The Rev. J.P. Tines  
Chapel Room 257  
454-4850

## RESUMÉS

Career Development Center, Basement of Cumberland Hall, 454-2813.

## ROOM RESERVATIONS

Center of Adult Education, Mr. Richard Stottler, 454-2325.

On-Campus, Academic Buildings, Mrs. Mary Patterson, Scheduling Office, North Administration Building, 454-3909.

On-Campus, Non-Academic Buildings, Mrs. Corrine Armstrong, 001 Terrapin Hall, 454-4409.

Student Union, Ms. Jan Bigart, 0219 Student Union, 454-2801.

## SCHOLARSHIPS AND GRANTS

Office of Student Aid, Room 229, North Administration Building, 454-3046.

## SORORITIES

As part of the Greek System at the University of Maryland, the Campus offers 21 social sororities. Each is unique with few generalizations holding true for the whole system. As with the fraternities, the best way to investigate Maryland's sororities is to go through rush.

The sorority rush is a bit more structured than the fraternities, but the atmosphere is just as friendly and unpressured. Rush is during the first week of classes at the beginning of each semester. More detailed information is available at the Greek Affairs Office, 1211 Student Union, 454-2736.

### Sororities:

Alpha Chi Omega  
4525 College Avenue  
864-7044

Alpha Delta Pi  
4603 College Avenue  
864-8146

Alpha Epsilon Phi  
#11 Fraternity Row  
927-9701

Alpha Gamma Delta  
4535 College Avenue  
864-9806

Alpha Omicron Pi  
4517 College Avenue  
927-9871

Alpha Phi  
7402 Princeton Avenue  
927-0833

Alpha Xi Delta  
4517 Knox Road  
927-1384

Delta Delta Delta  
4604 College Avenue  
277-9720

Delta Gamma  
4518 Knox Road  
864-9880

Alpha Kappa Alpha Delta Sigma Theta Zeta Phi Beta

These sororities do not have housing. For further information, contact the Greek Affairs Office on 454-2736.

## SPEAKERS BUREAU

121E Main Administration Building, 454-5777.

If your group or organization needs a speaker, contact M. Jean Greenwald. This is a free service of the Office of University Relations. Speakers Bureau can arrange speakers for your group in more than 250 topic areas.



## STUDENT UNION

8 a.m.—midnight, Monday-Saturday; 11 a.m.—midnight, Sunday

The Maryland Student Union is a center for student activity on-Campus, so if you are looking for something to do or know something is happening but don't know where it is, try the Union. A list of facilities is below, but perhaps one of the best things about the building is that you can always find a place to sit down and put your feet up.

### Information Center

The Information Desk is located in the main lobby of the Union. It's an excellent source for finding out what's happening not only in the Union but anywhere on-Campus. It provides daily activities schedules, Campus schedules, lost and found (building), bus schedules, and Campus maps—just to name a few. Phone 454-2801. Open seven days a week during building hours.

### Check Cashing

9 a.m.-3 p.m. on weekdays

Ticket Office, Ground Floor

You can cash personal checks up to \$20 and payroll checks up to \$40 for a 20¢ service charge.

### Room Reservations and Display Cases

The Union has a variety of meeting rooms to meet almost every need. Any recognized student group can reserve a room for activities or meetings. See Ms. Bigart, Room 0219 on the ground floor of the Union. Phone 454-2801. She also handles reservations for the display cases located throughout the Union.

### Duplicating Services

For a minimum charge, the Union Sign Shop (next to the Ticket Office) can make a variety of signs to carry the message you're trying to get across. Mimeograph, ditto, offset printing, letter press signs, and embossograph signs are all available.

### Notary Public

This free service is offered to the University Community in Room 1109.

### Tobacco Shop

Located near the information desk on the first floor, the Tobacco Shop stocks cigarettes, cigars, pipes, tobacco, candy, magazines, pencils, and pens.

Monday-Friday, 7:30 a.m.-8:30 p.m.

Saturday, 8:30-2 p.m.

### The UMporium

The UMporium in the Student Union basement carries not only textbooks, both new and used, but it has just about any other merchandise you may want. The camera shop offers a wide range of name brands. Art Supplies, stationery items, records, cosmetics, sweatshirts and jackets are in plentiful supply.

Open: Monday-Friday 8:30 a.m. to 4:15 p.m.

Tuesday and Wednesday, open until 6:30 p.m.

### Recreational Facilities

Most of the recreational facilities are located at the sub-basement level. Once you get down there, you'll find plenty to keep you busy. There are 16 tempin lanes, pool tables, pinball machines, table tennis and vending machines, bridge, bowling, etc. In addition, tournaments in chess, ping pong, bridge, and bowling are often scheduled. Be sure to bring your student ID because identification is required. All facilities are open during building hours.

### Food Service

Almost the entire basement level of the Union has been converted to a gigantic food facility. In addition to complete cafeteria facilities, you will also find a pizza shop and freshly made doughnuts.



Also on the basement level is the most complete vending room on-Campus. If you are willing to push enough buttons, you can come up with a complete meal. It may not be too tasty, but it's fast.

### Theatre

There is a new 750-seat movie theatre in the Union. It features first run movies along with one of the area's only quad sound systems. It puts out good stereo sounds and at 90¢, you can't beat the price. Features start at 7 p.m. and 9:30 p.m., Thursday thru Sunday with a special 75¢ Thursday matinee.

### Pub

On weekends (the social weekend starts on Thursday) the Big UM fast food area turns into the Pub. Services include beer on tap, wine coolers all with live music. There's a 50¢ cover charge, but prices are competitive with the bars in College Park and a real bargain if you're comparing them with the places in Washington.

### T.V. Room

If you can't miss that special program of favorite soap operas, schedule your classes around it and stop by the Union's T.V. Room. A 24" color set is there at your disposal, located next to the Game Room in the sub-basement. However, in a viewing room with a seating capacity of 30, you're likely to learn a few lessons in participatory democracy when it comes to channel selection.

## TELEPHONES

### Campus Phones

The University has its own telephone system. All phones on-Campus begin with the prefix "454" with the last four digits corresponding to a particular phone. Throughout the University are Campus phones (not to be confused with the pay phones on-Campus). On a Campus phone you can call anywhere on the College Park Campus for free by excluding the "454" prefix and dialing only the last four digits. Campus phones are found in the hallways of all dormitories and in the public buildings (libraries, Student Union, Health Center, etc.).

### Off-Campus Phones

To place a call to a telephone off the College Park Campus you must use a public (pay) telephone. These too are found in public buildings, usually next to the Campus phones. You cannot make an off-Campus call on a Campus phone, no matter how hard you try, nor can the operator connect you with an off-Campus operator.

### TRANSCRIPTS

Registrar's Office, Main Desk, First Floor, North Administration Building, 454-2331.

There is a \$2.00 charge for all transcripts. Allow one week, for your transcript to be mailed out.

## TRANSPORTATION

### Rides

If you don't have your own set of wheels, getting rides with someone else is a good possibility. There are two Ride Boards located in the Student Union; in the Macke Room is a local board designed for getting to and from Campus. For grand touring a state and national Ride Board is located underneath the stairwell of the Union's side entrance (facing Cole).

The Office of Commuter Affairs (1211 Student Union, 454-5274) operates a free computerized car pool service. Go to their office, fill out a form and in about a week you'll get a list of other students who commute from your area. All you have to do is call them up and you often don't need a car to get into a car pool.

### Shuttle Bus

If the only place you need a ride is around Campus, take the shuttle bus. The Office of Commuter Affairs operates several passenger buses.

The shuttle operates between 5 p.m. and 1 a.m. on all week days except holidays and vacation periods. Buses make a complete circuit of Campus every half hour.

### Transit Buses

Transit buses are another means of transportation. Metro buses come right through campus and may be boarded in front of the Student Union (40c to Prince George's Plaza). Metrobuses into Washington can be caught on Route #1. Drivers will give you clear transfer information and will see that you get off at the right stop. Routes and scheduling information may be obtained at the Main Desk of the Union or by phoning Metrobus at 832-4300.

The Greyhound bus line operates to and from Washington and Baltimore and may be caught in College Park on Baltimore Avenue, in front of the College Park Watch Shop. For schedule information, call WA 7-6800.

### Train

The train provides an interesting way to travel, and if you want to go to or from Baltimore, you'll find the service to College Park pretty convenient. A special commuter train stops in College Park (next to the Post Office on Calvert Road).

While there is no weekend service from College Park, the Friday train can have you out of College Park by 6 p.m. with the Monday morning train returning you at 7:30 p.m. Call 589-2241 for fare and exact schedule information.

The Metroliner has a Capital Beltway Station in Lanham, Maryland. Phone 577-9247 for more information. The major problem with riding the rails is getting information over the phone, which is almost always busy so here are some additional phone numbers. Metroliner information and reservations, 393-0013, another AMTRAK number which can give you the same service is 638-3100. If you really have trouble getting through, set your alarm for 3:00 or 4:00 a.m. make your call and go back to bed. Metroliner tickets and information are also available from most travel agents.

### Plane

Flying is no problem; in fact, you have three airports to choose from. Baltimore-Washington International (formerly Friendship Airport) is the most convenient to College Park. A limousine service which stops at both the Adult Education Center and the University Park Motel in College Park will take you to or from the airport for \$4.00. Call 783-5343 for reservations.

If you want to get to National Airport, another cab company makes a regular run from Silver Spring and Wheaton, \$3.75, 393-3060 for reservations. If you can't get out to Silver Spring or Wheaton, a bus leaves every half hour, \$1.75, from the Midtown Motor Inn in Washington. Take the College Park Greyhound bus into town. The Midtown is just a block up from the bus terminal. Call 783-3040.

The Midtown also has a somewhat less frequent service to Dulles Airport for \$3.75.

### Hitchhiking

When you're out of money and nothing else seems available, you might step over to the side of a road and stick out your thumb.

In general, it is illegal to solicit rides from any roadway or to stop and pick up anyone soliciting a ride. Tickets for hitchhiking in this area are rare, however, except on the Beltway and I-95 where they are common. There has been some discussion concerning hitchhikers in Maryland, so keep an eye out for news.

Like most other forms of travel, hitchhiking can be dangerous, especially for women. The following suggestions will increase your chances of safety.

—Know the local routes and turn-offs to where you're going.

—Hitchhiking at night provides a safe, off-road stopping point.

—Never hitchhike alone or entrance ramp of a highway. (Nothing is worse than being part of a multi-car pile-up.)

—Don't stand in the road. Wear light color clothing and at night stand in a lighted area if possible. (No one can stop for you if they can't see you.)

—When someone stops, find out where that person is going before accepting the ride.

—Be cautious of people who offer to give you rides even though they're not going in your direction, or those who turn around to pick you up.

—Follow your instincts. If you don't like the looks of things, don't get into the car.

### TUTORIAL ASSISTANCE

Alpha Lambda 454-2811

Phi Eta Sigma, 454-2811

Go to the departmental office that offers the course in which you need tutoring.

### UNDERGRADUATE EVENING DIVISION COURSES

University College, Center of Adult Education, 454-2311.

### VETERANS ASSISTANCE

2107 North Administration Building, 454-5734

For assistance with any veteran related problem contact Mr. Meldon Hollis.

### VOLUNTEER SERVICES

Office of Community Services, 1211A Student Union, 454-2827.

More than 500 students work in a number of projects throughout Maryland and Washington. Transportation is often provided, and the Office is currently working on a program of arranging class credit for such out-of-class activities. It's a great way to get work experience while still in college. Talk to Judy Sorum or Pete Raimondo.

### WITHDRAWAL FROM THE UNIVERSITY

See your department head.

### Help After You Withdraw

For help with any University related problems (refunds, transcript corrections, etc.) after you withdraw, go to the Central Withdrawal Office, Room 1130 North Administration Building.

### WOMEN'S CRISIS HOTLINE

24 hours a day, 454-4616

The Hotline, staffed 24 hours a day by women, is designed to provide supportive services, including emergency assistance, counseling, medical advice and referrals, and legal counseling to women. In addition to the Hotline service, they offer seminars on the psychology of rape, along with medical, legal and law enforcement concerns.



# SURVIVING

by John Van Brun

"I read the assignments I go to every class! Honestly, I did all the work, and... and still I got a 'D' on the exam..."

"I do the reading. It just doesn't mean anything to me. I never know any of the material on the exams..."

"I read the text I read it twice! Buy my grades don't show it"

Many of us expect to learn text material fairly easily. Once we read the assignment, we think that we should have understood it and will remember it. Unfortunately, most of the academic learning that we have to do in college requires that we do much more without time and effort than just read. The fact is, reading will probably take less than 50% of our total learning time in college. There are several other sources of

knowledge and other activities that are also important).

We learn from a variety of sources: reading, listening, observing and experiencing, to name a few. These are the input or sources of our knowledge. We demonstrate our knowledge in a variety of different ways: tests, both objective and essay, papers, oral presentations, and through demonstrations or experiments. The output systems are how we demonstrate what we know. Grades are an evaluation of our demonstrated knowledge. What happens during the input stage, output stage and between the two, relates to how effective we are at learning.

## Learning and Feedback

Not many of us have had instruction in how to learn efficiently. We tend to believe that "Everyone knows how to learn." True, we all can learn, but do we make the best use of our learning time?

Compare the way you learn athletic skills with the way you learn from your texts! How good would Tom McMillen and Len Elmore have been, if, after each basket they shot, a curtain came down so that they would never know where the ball went? A ridiculous question, right? Obviously they needed to know where each shot went so that they could make corrections when needed. They needed feedback to achieve their excellence.

Now look at how you learn text material. When do you get feedback as to how well you learned what you wanted to know from your reading? Where is your feedback that tells you what corrections you need to make in your reading?

## Reading Once is not Enough

Many college students seem to feel that something is wrong with their reading ability, learning ability, etc. if they cannot comprehend and retain textbook information that they have read only once. Many students have heard of photographic memories that enable some people to read, or rather mentally photograph, written material so that every single page of information can be recalled days, weeks, or even years later. Unfortunately, this kind of learning or recall is not possible for most learners. There will be times when you can read a selection, article or book only once and find that you can understand most of the ideas that have been presented. This may happen with (1) relatively easy material, (2) material with which you are familiar, and (3) material in which you have a high degree of interest.

However, for most students in most courses, reading once is not enough! Reading research seems to point out at least two points that are essential to long-term comprehension of written materials that are unfamiliar to the reader. (1) the reader must read most of the words in order to understand and comprehend, and (2) the reader must do something with the ideas or concepts that he has read if he expects to retain it for long periods of time.

You would not be reading this article if you did not believe that it is necessary to read in order to understand and comprehend written material. What can you do to increase your ability to comprehend and retain written information?

## Survey

Before you begin reading, look the chapter over by reading the chapter title and introduction. In the introduction the author should tell you what the chapter is all about, what you are expected to learn. Try to recall what you already know about the subject; try to anticipate what will be covered in the chapter.

Now skim the chapter. To skim means to look over the chapter to get the main ideas it covers. Read all of the headings, the graphs and the tables. Look at the pictures and read some of the captions under them. Look at the words that are underlined or in italics. Read the summary or concluding paragraphs. And finally, read the summary of the chapter if the author provides one.

Your survey should have made you familiar with all of the major points or ideas that are contained in the chapter. In essence, you know what it is that you are "supposed" to know when you finish your survey.



## Question

After you have surveyed the chapter, go back to the beginning to start systematic reading and study of the material. As you read each heading or subheading, turn the heading into a question. Since each heading suggests the main or central idea for the succeeding paragraphs, your question should help you focus your attention on the most important idea of that section. Ask the "newspaper" questions—who, what, where, why, when, or how. If the subhead of your American History text is "Harper's Ferry," change the heading into something like "What happened at Harper's Ferry that was important?" or "Why was Harper's Ferry important?"

Questions should help you concentrate on the most important aspects of your assignment. Questions will help you become an active, searching reader. Active readers have a purpose for their reading. Questions help you set a purpose. Don't worry if your questions sound "dumb" — most headings do not lend themselves to being turned into sparkling, intriguing questions.

## Read

You have raised your question(s). Now read to have your question(s) answered.

As you read, you should be able to sift through all of the words to find the material that will answer your question(s). You should be able to determine the main idea of the section and, at the same time, recognize "important" details, examples or supports for the main idea. Trivia or minor details should seem much less important to you. You are learning to be an effective reader, one who selects only important material for his attention. Your question should have focused your attention on the most important idea of the section.

After you have finished reading the section, you may want to mark or write down important points. Typically, students: (1) underline key words or phrases, (2) write key terms or phrases in the margins of their texts; or (3) write notes or outlines in a separate notebook or on 3x5 index cards. Underlining and/or notetaking should take place after you have read the section—after you have identified the main or central ideas.

## Recite

When you have finished reading a section of your text, can you summarize or condense the important ideas of the selections? If you raised a question prior to your reading, can you answer that question after completing your reading?

Several educators suggest that perhaps as much as 40% of our learning time should be spent in testing our mastery of the material we seek to learn. Testing gives us feedback as to whether we know something as well as we want to. Consider

the following example: On September 3rd I read a section in my Psychology 100 text. When will I know if I have mastered the material I just read, when will I be evaluated? For many students the answer would be "On the first hourly examination! It's scheduled for October 10th!" In other words, I will wait 5 weeks before I receive my evaluation.

Why wait for weeks or even days for your instructor to evaluate your learning? Why not get immediate feedback as to how well you have learned the material? The recite stage can help you get feedback on how well you think you have mastered your reading material.

Many of our difficulties in reading and studying result from our failure to organize new knowledge. We read a chapter and we treat all words, sentences and paragraphs as if they were of equal importance. To read and study effectively, the first step requires that we learn to organize what we read and be able to recognize and remember important ideas.

Question, read, recite. This is the sequence to follow throughout your reading. As you finish the "Recite" stage of a chapter or a selected section of a chapter, make an evaluation as to whether you know the material as well as you want to know it. If you feel you have mastered the material, go on the next section using the Question—Read—Recite sequence. If you do not feel that you have mastered the content of the selection, you have two choices: (1) go back over the material until you have mastered it to your satisfaction, (2) go on to

next section knowing that you have not yet mastered the material as well as you want to.

## Review

When you have completed your assignment, review the ideas you have just learned. Can you summarize the main ideas that were covered in your assignment? If you look back over the headings in the selection, can you remember the material that was presented? If there are points that you have forgotten, you should need only a few minutes to locate them in the text and review them.

Your review is just another evaluation of how well you think you have learned the material you have studied.

## You and Lecture

Many students appear to believe that the reason for going to lecture is to take notes that can be studied and learned later, prior to the examination. Though notes are important in helping us remember what went on in lecture, the primary reason for going to class ought to be learning. That is, you go to class to learn. You take notes to remind you of what you have learned! Do you listen to your instructor? Do you understand what he is talking about? Do you think about it? When you do, write it down, in as brief a form as you can.

There is no one correct way to take notes. Use different techniques for different situations.

Your notes will be of most use to you if they are reviewed within a day or two. They will remind you of what you have learned, before you forget.

## Where and When to Study

Where is the best place for you to study? There probably is no one best place for you to study. Any place will work, if you want it to. The trouble is, many times we really don't want to study. We find a place to work where we know that we will be interrupted. Our room in the residence hall, or the kitchen table at home can be great places not to study. They can also be good study places. What we really need is a commitment, a desire, to study. Then we can adapt most places so that we can study.

Should you study every night? During breaks? During vacation? That really is up to you. Typical students here at Maryland report that they study about 18 hours a week, or about one hour for every hour they are in class. If you combine the hours you spend in class with the reported average number of study hours, you'll be spending about 600 hours in class and study each semester. When do you want to put your time in?

The 600 hours of class and study time comes out to be about 40 hours a week. Ever hear of a 40 hour week?

There are 168 hours in each week. Where are your 40 hours going? Some students have realized that their 40 hour week could be spent between 8 and 5, Monday through Friday, and that they might never have to study in the evening or on weekends! This may work for some, but it is advisable for you to work out a study program that is best for you and your schedule.

Did you ever sit down to read a hundred pages of difficult reading material? It's something to look forward to, isn't it? Well, why not study at a slower, but steadier pace that gets the same work done with less grief?

Try chunk learning. When you sit down to study, set a small, realistic goal that you want to achieve in that study session, something like 5 or 10 pages, or one math problem, etc. Once you start, work till the goal is met. Note, you must study till you have finished your self created assignment. When the goal is reached, stop, or set another goal. Short assignments are easy to do using the review method already discussed, you can do them to yourself that you have mastered the material. Then you can go on, or quit, your choice. Your process will be slow, steady, and efficient.

## After

### Learning's Done

After you have finished your study, and unfortunately, you have learned it, you will be asked to demonstrate what you have learned. This will mean that you will have to answer questions. You will be asked to demonstrate what you have learned.

what you know. Your instructor will assume that your score on the exam accurately reflects what you know.

## On Taking Tests

High scorers on examinations tend to know the subject matter. They have prepared for the exam. They also know when and where the exam will be given and what it will cover. Most of the time they know the type of questions they will be asked, essay or objective; very often, they have asked for and received a sample item that helps them know what will be expected on the actual exam.

### Objective exams

Students who do well on objective exams tend to have studied as if they were taking an essay examination. They have studied and learned main ideas. They know all the major points they are responsible for. They can apply their knowledge in specific situations, such as the objective test items. They also: (1) know the point distribution on the test (sometimes all of the questions are not weighed evenly) (2) know whether there is a penalty for guessing, such as one right subtracted for every wrong answer; and (3) read and answer each question carefully, making sure that they don't make clerical errors that will cost them points.

Since students who study for essay exams tend to do well on objective, other guidelines for taking objective exams should be taken from the next section, "Taking Essay Exams."

### Essay Exams

Before answering any questions, you should survey the entire exam. Read each question, see how many questions are asked and how many each counts. Next to each question note the approximate time to be spent on each. Determine this from the difficulty and importance of the questions as well as how thoroughly you can answer the questions. As you're reading, jot down any ideas that occur to you as you survey the test.

When you begin to answer, read the directions carefully. Does the question ask you to identify, list, compare, etc.? After you read the question carefully, underline key words and refer back to the question when writing to make sure you are doing what is being asked. If you wish, restate the question in your own words, but be careful not to change the important parts of the question in the process. Finally, make a brief outline before writing your answer. This will help you organize your thoughts and will keep you from straying from the important points.

When writing your answer, tell the instructor what you are going to say in your essay in the first paragraph or two. Next, write the body of your answer and then conclude it with a summary. In the text of the your essay give the main ideas. Then support those ideas with facts and examples. Draw this supportive material from lecture material and assigned reading, if you wish to use other sources, you may do so, but this material should compliment the in-class information, not replace it. If time begins to run out, outline the remainder of your answer, including the supportive information you would have included in the essay.

When you've finished writing, read your answers. Be sure that what you have written answers the question, also be on the lookout for spelling and grammar errors which might detract from the readability of your essay. Don't be disturbed by other students finishing before you do; take the time you need.

After the exam is returned, make an appointment to discuss your essay with your instructor. Find out what he was looking for in each question and why he took off points from your answer. This is very important because it will give you an indication of what the instructor will be looking for in the next exam.



# SANITY

by Dr. John Mills

Going to college is both a scary and an exciting thing. There are many myths which have built up around the college student which often seem to communicate that this is the most important time of your life, that this is a time which will change you or your personality radically, or that these will be years of intense intellectual stimulation. These myths are only true in part. Your college years are important, but they are only one of many important periods in your life. The new experiences which you have in college will change you somewhat, but you still will be basically the same person you always have been or will be. People are not greatly changed overnight. College is intellectually stimulating, but sometimes it is boring, and sometimes it is frivolous. What you get out of college and what it does to you can be pretty much up to you. The university is not a machine which will grind you up, remodel you, and spit you out in four or five years a different person.

## You Are Only a Number If You Want To Be

The University of Maryland appears to be an enormous place. By itself it is a small city, with its own rules, its own staff, and its own mystique. There will be a place in it for you if you are willing to find it. Whether a school has 3500 students or 35,000, you can only have so many friends and do only so many things.

As a freshman, shop around a little. There will be many people here with whom you can develop deep and meaningful friendships. It may take awhile to find them, but they are there. Don't let your friends, however, be dictated only by artificial things like just living in the same dorm or taking the same classes. Some such people may be "right" for you, but don't let your acquaintances be dictated only by where you live or the courses you take.

Look around, in the Union, at social or athletic events, or just walking across the mall. One of the good things about a big Campus like Maryland if you have particular interest is that not only are there bound to be other people with similar interests but also that they may be organized into some kind of group. Keep your ears open and read the *Diamondback*. There are others like you, and you can find them if you try.

## Cutting the Apron Strings

Especially if you are the oldest child in your family, your being here may pose a period of adjustment for both you and your parents. They are no more used to your being here than you are. There is no typical parental reaction. Their behavior may range from leaving you completely alone (and that is rarely rejection; they want you to learn to be on your own) to being too concerned with how much sleep you get, how well your studying is going, whom you are dating, etc., etc.

Underlying both these reactions, however, is typically a need to be informed as to how you are doing. They most often just want to know that things are alright rather than all the details of your everyday life. This is a period of your life when you are learning to be independent. Complaints that parents are interfering may mean that you and your parents disagree on how independent you really are. This is negotiable if you maintain contact with them. Being independent is much more solid if it is worked out with your parents, painful though that may be sometimes, than it is if you completely reject them before you have your own unique patterns set. So, keep in touch with them, negotiate with them where you are or want to be, and eventually they will give up more and more control.



## Being Alone is Not Loneliness

Don't be afraid to be by yourself. That is not a basic flaw or a defect in your personality. Everyone needs time to put things together and to snap back from the hectic herd. You shouldn't feel embarrassed if sometimes you don't want to run with the crowd. People will learn to respect you both for what you are as an individual as well as for what your social behavior is. You'll need both.

Being alone when you don't want to be, however, may be a problem and may take some assertive action on your part. It may be tough, but there are many other people who are scared to make the first move. (Even if they seem as though they have no cares in the world, you probably look the same way to them!).

Don't be turned off by external characteristics. Sometimes your deepest and most challenging friends are people with very different backgrounds or outlooks from yours. You can be friends and can understand them but you don't have to abandon your own points of view. That is really what is exciting about new friends in college.

## Dealing with Pressure

You will be under some pressure on-Campus, and that is the way it ought to be. Pressure, like anxiety and many other tensions in life, is a problem only if you get too much (or too little) of it. If the pressure comes from academic areas or your course work, don't be afraid to ask for help. Often, friends or persons in your dorm can be a big help, especially if they are upper classmen. They undoubtedly have felt the same pressures.

If you feel that part of your pressure comes from difficulty in note taking, taking tests, reading inefficiently, or not knowing the best way to study, you might want to check with the Reading and Study Skills Lab (x2931) in Shoemaker Building. They are there to help you.

If the pressures come from interpersonal relationships or your feelings and emotions, try to deal with it directly, and don't be afraid to ask for advice or assistance. Friends, your RA (if you are in the dorms), or the Counseling Center (in the Shoemaker Building, or call x2931) are all available. Sometimes, if you just want to talk with someone in person or over the phone, you might want to try the Help Center (in Cambridge Hall or call x-HELP); Help Center volunteers are there 24 hours a day and are highly trained. Most of them are undergraduates like you are, and like the people in Reading and Study Skills Lab and the Counseling Center, they will keep anything you talk about strictly confidential. There is help available, and you shouldn't feel embarrassed to ask for it. About 5,000 students a year use these three services.

## Getting Along with Roommates

Your roommate, if you have one, is a very important person in your life. Most roommate assignments, however, are not perfect, and it takes work on both your parts to make things work. The two key things to remember are the importance of communication and tolerance for the other person.

Don't wait until you have problems (if you have problems) to learn to talk honestly with each other. It is probably better from the very beginning to talk honestly and to try to anticipate how the two of you will handle any future problems. Agreeing that "if I do something which upsets you, please tell me and we will try to work it out" will give each of you permission to approach the other with your concerns. But, once you have said it, don't forget it.

No two people are alike, and that is where tolerance of the other person's differences becomes important. Try to work out your differences by compromise, and don't expect the other person to change completely just to suit your needs.

If you have really tried and things haven't worked out, just remember that roommate assignment is not a life sentence; you can ask to have your room assignment changed. But don't do this too quickly. Part of your college experience is learning how to resolve differences. Give yourself at least

semester and, then if you have given it a good try, don't be uncomfortable in asking for a different assignment. Remember, however, that many upper classmen look back at unsuccessful roommate assignments and feel that if they had worked a little harder it would have been better.

## Facing Changing Values

Many freshmen are confronted with persons who have very different values with regard to life styles, religion, drugs, sex, etc. This makes the college years rich ones.

However, it is important for you to spend time figuring out who you are with regard to these important areas. Don't be seduced by social pressure into doing things which are greatly different from your values in order to be accepted. That kind of acceptance is often pretty shallow and doesn't last long. Play it slow, and try to find out what is right for you. You will, in the long run, be more respected for knowing what is important to you rather than running with every whim of the group or with every fad.

If you do try something and find that it is upsetting, it doesn't feel right, or does not seem comfortable, discard it. That takes courage, more courage than continuing to do something you don't want to do but feel others expect you to do.

You will change over the next few years, but the changes will not be major and the ones which stick are usually the ones you have thought about and which you have moved into slowly.

*Editor's note: Dr. Mills is Assistant Director of the Counseling Center and a Professor of Psychology on the College Park Campus.*

# MONEY

### Editor's Note

Much of the following information on financial aid programs comes from "Ways and Means of Meeting College Costs" by Mr. Ulysses S. Glee of the Financial Aid Office. The information presented here highlights only the major points of the aid and services available. Students with financial needs are urged to consult with the Financial Aid Office in assessing the programs and services available to them.

Of everything you will encounter at Maryland, the one thing that you can be sure of is that prices will continue to rise. College costs are continually going up, to keeping pace with everything else in the economy. This means that if you were able to scrape together just enough money for this year, you will need to scrape harder for next year. Here are suggestions on financing your education which may help you.

### FINANCIAL NEED

An integral part in determining how much financial aid you will receive if eligible, is how much of your educational financial burden you can bear yourself. Your financial need is determined by comparing what you and your family can reasonably contribute toward your college education with the actual cost of attending the college to which you are enrolled. The amount of financial aid for which you are eligible is equal to, but no more than, that part of the cost which is clearly impossible for you to provide. Financial aid for attending college is not merely an academic prize. Although your academic record is very important, most financial aid available is distributed primarily on the basis of financial need.

There are a number of standard methods for evaluating financial need. The most widely used systems are those of the College Board and the American College Testing Program. These methods are based on the federal income tax system. Generally, all systems compare your



family's current income and assets or savings with statistical data which predict "normal" family living expenses at various income levels.

It is important in application plans for financial aid to know the methods used by those scholarships and grants to determine financial need. Be sure the deadlines for confidential financial statements are met. These deadlines are as important as those for the aid application itself.

### SCHOLARSHIPS AND GRANTS

#### State Scholarships

The General Assembly of Maryland has created several programs of scholarships for Maryland residents who need financial assistance to obtain a college education. The undergraduate programs are General State scholarships, Senatorial scholarships and House of Delegate scholarships. Students wishing to compete for these scholarships should file an application with the Maryland State Scholarship Board, 2100 Guilford Avenue, Baltimore, Maryland 21218, and file a Parents' Confidential Statement with the College Scholarship Service, Princeton, New Jersey by December 1.

#### Vocational Rehabilitation Scholarship

This is a state scholarship designed to award to those students who have a specific vocational goal and have either a physical or mental handicap. The minimum requirements are a 550 SAT score and a "C" average.

The amount of funds a student receives depends on the amount the applicant can pay and the amount of available funds.

Those interested should contact the local Department of Vocational Rehabilitation. The application deadline is December 1.

#### Basic Educational Opportunity Grants (BEOG)

The Basic Educational Opportunity Grant program is a Federal aid program designed to provide financial assistance to those who need it to attend post-high school educational institutions.

To be eligible for a Basic Grant a student must be an American national and enrolled as a regular, full-time student for the first time after July 1, 1973. The maximum award that can be received under this program is \$1,050, minus the amount you and your family are expected to contribute toward the cost of your education.

The first step in qualifying for a grant is to complete the application for determining your expected family contribution. These applications are available through your Post Office or college aid office. If interested, you should begin the application process immediately. Last year the application deadline was February 1, but as of this writing the deadline for this year is not known and may change.

#### Social Security Benefits

Unmarried full-time students between the ages of 18-22 who have a parent who is disabled, retired, or deceased are eligible for Social Security benefits. For information and applications write your local Social Security Office.

#### Law Enforcement Education Program

Qualified full-time students in approved fields may apply for loan assistance up to \$1800 per academic year. Upon completion of each year of certified work as an employee of a public law enforcement agency, 25 percent of the total loan and interest may be forgiven. Loans can also be repaid at 7 percent interest, commencing six months after graduation or termination of full time study.

For information contact the Student Aid Office. May 30 is the deadline for applications.

### OANS

#### International Direct Student Loan Program

This is a long-term, low interest program available to students with financial need. You can borrow up to \$2,500 but it

is expected that freshman loans will not exceed \$1,000. A student may borrow up to \$5,000 for undergraduate studies.

There is a cancellation rate for teaching the disadvantage which can eliminate payment at scaled intervals over five years. The interest rates are 3% per year with minimum repayments of \$30.00 per month. There's no interest on the loan while you're in school and no payments are due until 9 months after graduation.

### Guaranteed Student Loan Program

Under this program you can borrow money directly from a bank, credit union, savings and loan association or other participating lender, but the federal government, state or private, non-profit agency guarantees repayment.

Regardless of your family income, you can borrow up to \$7,500 for undergraduate study. Repayment begins nine to twelve months after graduation with the repayment period lasting from five to ten years. The minimum monthly payment is \$30.00.

If your family's taxable income is less than \$15,000 per year, the federal government pays the interest while the student is in school and continues to pay 3 per cent of the interest when the student begins to pay the principal and remaining interest.

For information contact the Maryland Higher Education Loan Corporation, 2100 Guilford Avenue, Baltimore, Maryland 21218.

## PRIVATE FINANCE

There are a number of private finance companies which specialize in installment loans for education. These loans are repaid like a revolving charge account. Costs vary greatly with different loan and deferred payment plans, so borrowers should check and compare the actual dollar cost before selecting a particular plan.

For more information contact: Funds for Education, Manchester, New Hampshire; Government Employees Financial Corp., 7551 W. Alameda Ave., Denver, Colorado 80217; The Tuition Plan, Inc., 575 Madison Ave., New York, New York 10022.

## TEMPORARY EMPLOYMENT

With or without financial assistance you will probably find the need for some type of part-time job. When looking for part-time work you should carefully consider the type of job you take and the demands it will place on you and your school work.

Try to find a job that has some relationship to your professional field of interest. Experience is one of the most valuable assets you can have in a post-graduate job search. Often part-time work as a student can lead to full-time employment after you finish school.

Don't take a job that's too taxing. Some students find themselves in a position of flunking out of school because of their jobs. Particularly hazardous are positions which have you working full-time hours or working during times when you'd normally be studying or sleeping.

Be cautious about much work you take on. It's best to integrate work gradually into your school schedule, if you later find you can handle more, then add it.

On-Campus jobs are the most sought-after type of employment. While the pay scale for campus jobs is usually less than for off-Campus positions of comparable responsibility, on-Campus jobs usually fit most comfortably into your class and study schedule.

Campus jobs are limited in number, so competition is keen. The chances of getting a position for this year are slim, as most students are hired before the summer for Fall employment.

Good luck. Here are some places to begin

Office of Student Aid, 2130 North Administration Building, 454-3048. Most jobs listed through Student Aid are for work-study students. However, they do keep in touch with offices throughout the Campus. Also, they receive notices of internships and other educational summer job programs around the country.

Career Development Center, Cumberland Hall Basement, 454-2813. The primary job of the Center is to help you coordinate your college experience with your career plans. They also maintain contacts with local employers and provide limited listings of part-time jobs in the area.

Office of Commuter Affairs, 1211 Student Union, 454-5274. This office keeps part-time job listings on the bulletin board outside their Student Union office. The lists are changed frequently and should be checked every week. Also, Commuter Affairs coordinates the Campus Shuttle Bus. If you have a class "C" Maryland driver's license, you can apply to them as a bus driver.

Office of Resident Life, 3rd floor, North Administration Building, 454-2711. The housing office hires all student housing personnel: RA's, desk receptionists, night security, etc. The actual interviews are conducted in each resident area for the positions open in that area. You can get information on application dates and procedure from your RA, Area Director, or the Housing Office.

Orientation Office, 1211 Student Union, 454-2827. The Orientation Staff is hired through this office. The jobs are primarily for the summer but the pay and benefits are excellent. Beginning in April the Office often takes on extra student employees to help process Orientation reservations. Applications for the summer Group Leader positions are usually available in October.

## Libraries

Each of the University's six Campus libraries hires student employees for both the school year and the summer. You should apply at each individual library office. Summer jobs go first to those regular employees who want them.

## Departmental Office

As work loads and money permit, departmental offices often add student employees to their staff. Ability to type is an invaluable aid in getting one of these jobs as is experience with other standard office equipment. Try your department or college first as majors are often considered first. If that doesn't work, there are 87 departmental offices on-Campus; someone must need help.

## Work Study

College Work-Study is a federal program designed to help needy full-time students find part-time employment. Students work in offices on-Campus for a maximum of 15 hours a week during the school year and 40 hours a week during the summer.

Pay for work-study is usually equal to or just a little above the minimum wage. There is an effort to match a student's skills or interest with a particular office.

To apply for work-study check with the Financial Aid Office, 2130 North Administration Building, 454-3046.

## Faculty

One of the most valuable resources for jobs are the faculty. They maintain contacts with colleagues in the area, many of whom, working with the government or private business, are in a position to hire. Also, their job leads often involve positions directly related to professional interests. You'd be surprised how interested faculty are in helping students find pre-professional employment.

## Student Union

The Union has about 100 students' positions for people with and without office skills. Open about fifteen hours a day, seven days a week. Union jobs should fit almost any schedule. For more information and applications go to the Union's administrative offices, Room 1105, or call 454-2807.

## Social Services

Many students do not realize that they are eligible for the social services available to other low income citizens. Eligibility for benefits is usually based on income, so for most students the primary requirement is that they be financially independent from their parents. In most cases a letter from your



parents indicating that you are financially independent is sufficient. Contact your local Social Security Office for more information.

## Food Stamps

Any single individual or a group who live together as one economic group sharing food costs may be eligible for food stamps if the adjusted monthly net income of the individual or group is below the required limits. The monthly net income limit for one person is \$183.00, but allowances are made for rent and other necessary expenses. Students are eligible for food stamps and to qualify as a group you do not need to be related.

For more information about food stamps and the application procedure, contact the Department of Social Services, 6525 Belcrest Road, Hyattsville, 927-4600.

## Medical Services

Both Prince George's and Montgomery County have medical clinics available to their residents. Cost is adjusted to your ability to pay. If you are still financially dependent on your parents, fees will be determined by their income.

Generally, all that is required is proof that you're a county resident. Services include dental, medical and mental health clinics. Call 773-1400 for Prince George's County or 279-1620 in Montgomery County for more information about services and eligibility.









